



PLANNING COMMISSION

**REGULAR MEETING ON TUESDAY, JANUARY 2, 2024
9:00 A.M.**

Chair:	Michelle Knutson	Deputy City Clerk:	Tiffany Holten
Vice-Chair:	Brett Bowser	Council Liaison:	Gary Swenson
Commissioners:	Bonnie Rasche	City Clerk/Treasurer:	Joan Kerkvliet
	Tom Asmus		
	Vacant		

MINUTES – Approved 2/06/2024

- **ORGANIZATIONAL BUSINESS**
 - Call to Order - Roll Call – Meeting Called to Order at 9:03 AM. **All Present.**
 - Approve the Agenda – Motion to Approve the Agenda. **Motion by Bowser, Second by Asmus. Motion carried 4-0.**
 - Approve of Minutes from previous meeting:
 - Regular Meeting – December 5, 2023
 - Motion to Approve the Minutes. **Motion by Asmus, Second by Bowser. Motion carried 4-0.**
- **ANYONE WITH BUSINESS BEFORE THE BOARD**
- **OLD BUSINESS**
- **NEW BUSINESS**
 - Discuss Request to Operate a Impound/Towing Business – 206 E 4th St (PID# 27-0365-000)
 - David Ebnet, owner of A&A Towing, LLC in Alexandria, MN, is planning to expand his towing impound business to Starbuck. He recently signed a purchase agreement with Brad Swartz, dba Brad’s Auto Body, for the property located at 206 E 4th St (PID# 27-0365-000) with plans to close on the purchase the property on May 15th, 2024. Mr. Ebnet plans to begin cleaning up the property as soon as April 1, 2024. The property is currently located within the Business zoning district, and Deputy Clerk Holten stated that the zoning ordinance does not clearly state that a towing/impound business would not be permitted use. The Commission agreed that this would be an allowable use and look forward to welcoming another new business to Starbuck.
 - Motion to Approve the Operation of an Impound/Towing Business at 206 E 4th St. **Motion by Bowser, Second by Knutson. Motion carried 4-0.**
 - Discuss the Commissioner Vacancy
 - After brief discussion, the commission asked Deputy Clerk Holten & City Clerk/Treasurer Kerkvliet to post an advertisement in the newspaper and city website for the recently vacated Planning Commission Position.

- **NEXT MEETING DATE: Tuesday, February 7, 2024**
- **ADJOURNMENT – Meeting Adjourned at 9:36 AM. Motion by Bowser, Second by Rasche. Motion carried 4-0.**

Respectfully submitted,

Tiffany Holten

Deputy City Clerk