

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
JANUARY 11, 2021
6:30 P.M.**

Mayor: Gary Swenson
Councilors: Steve Gorder
Ted Razink
Mary Baukol
Chris Taffe

City Clerk/Treasurer: Joan Kerkvliet
Police Chief: Mitch Johnsrud

Minutes - Approved 2/8/21

PUBLIC HEARINGS

Potential Marina on Public Land 6:35pm

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance. Meeting was called to order by Mayor Swenson at 6:30pm.
2. Roll Call - All Present

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve of minutes from previous meeting(s)
 - a) Council Meeting - December 14, 2020
 - b) Truth in Taxation and Auto Sales Hearings - December 14, 2020
 - c) Special Meeting - December 29, 2020

Motion by Razink; second by Gorder to approve the consent agenda as presented.
Motion carried (4-0)

III. ANYONE BEFORE COUNCIL

6. Oath of Office
 - a) - Newly Elected Council Members
The Oath of Office was administered by Clerk/Treasurer Kerkvliet to newly elected Council Members Gorder and Baukol, along with Mayor Swenson.

Meeting Closed at 6:35 for the Marina - Access on Public Land Hearing. The regular meeting reopened at 7:18pm.

7. Larry Van Hout/Nick Koos - Widseth
 - a) TH29 Lift Station Rehab and Forcemain Project
Mr. Van Haut let the council know there is nothing new to report at this time. They will be working with the contractors to finish up punch list items in the spring.
 - b) MnDOT Road Project Update
Mr. Van Haut stated there were costs incurred for water treatment by Casey's. These may be reimbursed by the Petro Fund. Widseth is submitting an application for this federal reimbursement program.
 - c) Multi Use Trail

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Widseth has submitted the permit for this to MnDOT. Once approved, they will do
d)

IV. PERSONNEL REPORTS

9. Mayor

Mayor Swenson stressed the importance of staying vigilant and following all recommendations as the COVID virus continues to spread in Pope County.

a) Potential New Marina

Discussed in the Public Hearing.

b) Starry Stonewort

Not Discussed

c) Multi Use Trail

Mayor Swenson stated there will be a zoom meeting with MnDOT on 1/14/21 to discuss the Multi Use trail by Beachside RV Park as well as marina access issues.

d) Amenities Meeting - January 20 6:00pm

There will be an Amenities Group meeting on Jan. 20th at 6:00pm to discuss what amenities are needed for the 2020 road project.

10. Police

a) 2020 Summary - Power Point Presentation

Chief Johnsrud noted that there were 165 calls for service in December and were 2,500 calls for the year 2020. Chief Johnsrud then gave a PowerPoint presentation to the council summarizing the categories and types of calls for 2020 and showing how these compared to prior years.

11. Water/Sewer

a)

12. Streets/Parks

a)

13. City Clerk/Treasurer

a) 2020 Audit - Starts 1/25/20

b) 4th Qtr Budget Reports

Clerk/Treasurer Kerkvliet gave a summary of the financial results for 2020. Water and Sewer revenue came in over budget, even with the impacts of COVID-19. Revenue for the General Fund looks to be at about 97% of budget with disbursements coming in below budget. Hobo Park and the Marina had revenues at 102% and 108% of budget respectively. Both also had disbursements below budget. Clerk/Treasurer Kerkvliet asked the council to look over the reports and contact her with any questions.

V. COMMITTEE REPORTS

14. Planning Commission

a)

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- 15. Fire Department
 - a)
- 16. Streets and Parks
 - a)
- 17. Airport
 - a)

VI. OLD BUSINESS

- 18. a) 2021 On Sale Liquor License Cost

Motion by Razink second by Taffe to approve reducing the 2021 Liquor License Fees for On Sale liquor licenses to \$1,000 due to the impact of COVID-19. Blair's Pub and Grub and the Water's Edge will receive a \$1,000 refund each from prior payments. **Motion carried (4-0)**

VII. NEW BUSINESS

- 19. Resolution 2021-01: Designating 2021 Annual Appointments

Motion by Gorder; second by Taffe to approve Resolution 2021-01 for the 2021 annual appointments as amended. **Motion carried (4-0)**

- 20. Resolution 2021-02: Designating 2021 Precinct & Polling Place

Motion by Razink; second by Taffe to approve Resolution 2021-02 designating 307 E 5th St, Starbuck Community Center, as the 2021 Precinct and Polling location. **Motion carried (4-0)**

- 21. Extend Local Emergency Declaration for COVID-19

Motion by Gorder; second by Razink to extend the Local Emergency Declaration for COVID-19 to February 28, 2021. **Motion carried (4-0)**

- 22.
- 23.
- 24.
- 25.

VIII. CLOSED MEETING - None

- 26.

IX. ADJOURNMENT

Motion by Razink to adjourn meeting at 7:53pm **Motion carried (4-0)**

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer

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