

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
JANUARY 14, 2018
6:30 P.M.**

Mayor:	Gary Swenson	City Clerk	Andrew Langholz
Councilors:	Ted Razink	Treasurer:	Joan Kerkvliet
	Mark Thompson	Police Chief:	Mitch Johnsrud
	Tom Spychalla		
	Chris Taffe		

FINAL - Approved

PUBLIC HEARINGS

None

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance
Mayor Swenson called the January 14, 2019 regular City Council meeting to order at 6:30 p.m. with recitation of the Pledge of Allegiance.
2. Roll Call
Council Present: Mayor Swenson; Councilors Razink, Taffe, and Thompson. Absent: None

Staff Present: Clerk Langholz and Treasurer Kerkvliet.

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve of minutes from previous meeting(s)
 - a) Council Meeting - December 10, 2018
 - b) Public Hearing - Truth & Taxation - December 10, 2018
 - c) Special Council Meeting - December 27, 2018

Motion by Razink; second by Thompson to approve the consent agenda as amended.
Motion carried (4-0).

III. ANYONE BEFORE COUNCIL

6. Todd Johnshoy - Fire Chief
 - a) Purchasing Struts
Chief Johnshoy informed the Council that the Starbuck Fire Relief would be purchasing two sets of struts that can be used when a vehicle has rolled and isn't secured. He said that it would make those situations safer for everyone involved in an accident.
7. Nick Koos - WSN
 - a) Various Projects
Mr. Koos stated that the comment period for the Wellhead Protection Plan is underway and the tentative date for the public hearing is March 11th, during the regular council meeting. Second, he said that the design work is being completed for the lift station project and permitting and letting will occur in February 2019. Lastly, Larry

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Van Hout from WSN said he would be meeting with Mayor Swenson and Clerk Langholz to discuss various projects for the City to ensure everyone is on the same page before Clerk Langholz departs for his new position.

IV. PERSONNEL REPORTS

8. Mayor
 - a) Thanking Clerk Langholz
Mayor Swenson and the Council thanked Clerk Langholz for his service to the city over the last few years and wished him well at his new position in Blooming Prairie, MN.

9. Police
 - a) 2018 Annual Statistics
Chief Mitch Johnsrud shared 2018 statistics with the council.
 - b) Disaster Meeting Location - City Hall
Motion by Razink; second by Taffe to approve the use of the Starbuck Community Center as a disaster dispatch location.
Motion carried (4-0).

10. Water/Sewer
 - a) Minnesota Rural Water - GPS the City in 2021
Randy Peterson stated that Minnesota Rural Water offer a program to map the entire city at a reduced rate, and he wanted to know if the council would be interested in being added to the waiting list to have it done after the 2020 road project. The council decided to table the matter to discuss it in a work session. Mr. Peterson also said that a representative from Minnesota Rural Water is conducting an energy audit for the water and wastewater plants to see if there are potential areas for conservation. Results from the audit will be available in a few months.

11. Streets/Parks
12. City Clerk/Treasurer
 - a) Job Description for City Clerk
Clerk Langholz stated that he posted the ad for a City Clerk on the League of MN Cities website, in multiple newspapers, and at a few colleges.

 - b) Comprehensive Plan Grant - West Central Initiative
Clerk Langholz said that he has been discussing the comprehensive plan with West Central Initiative, who provided a \$7,500 grant to the city with Clerk Langholz's salary as the matching portion. He said that WCI may want the grant funding back if the project isn't completed, or they may work with the city to complete the project.

 - c) Fire Department Grant - Washer & Dryer
Clerk Langholz informed the council that he wrote a grant for the Starbuck Fire Department to get a washer and dryer for their turnout gear and the Fire Department received \$18,000 with the city's match being roughly \$2,800. Clerk Langholz asked for a motion to accept the grant.

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Motion by Thompson; second by Taffe to accept the grant for the washer and dryer for the Starbuck Fire Department.

Motion carried (4-0).

d) Pay Equity - In Compliance

Treasurer Kerkvliet informed the council the Starbuck is in compliance in regards to pay equity.

e) Year End Budget Report

V. COMMITTEE REPORTS

13. Planning Commission

a) Two openings for the Planning Commission

Mayor Swenson said that there are two openings for the Planning Commission if anyone is interested.

14. Airport Committee

15. Streets and Parks

16. Community Center

17. Chamber of Commerce

VI. OLD BUSINESS

18.

VII. NEW BUSINESS

19. Resolution 2019-01: Designating 2018 Annual Appointments

The council tabled this discussion for a future work session

20. Designate Signor - Bank Accounts

Motion by Razink; second by Taffe to Designate Mark Thompson as an additional signor to the bank accounts and remove former councilman Lyle Katzenmeyer as a signor.

Motion carried (4-0).

21.

22.

VIII. CLOSED MEETING

23. Contract Discussion - 5th & John St. - If Necessary

24. Personnel Discussion - (7:28 - 7:52 pm)

IX. ADJOURNMENT

Motion by Razink; second by Taffe to adjourn the meeting at 7:53 pm.

Motion carried (4-0).

Submitted by: Joan Kerkvliet
Acting City Clerk

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