

**APPROVED**

**CITY OF STARBUCK, MINNESOTA**

**MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING**

**Tuesday, January 5, 2016**

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Tuesday, January 5, 2016 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Vice-chair Dave Gunderson. Roll call. Present: Mark Thompson, Dave Gunderson, Tom Spychalla, Steve Aaberg, Bon Rasche as well as City Clerk, Andrew Langholz and Council liaison, Mayor Gary Swenson; absent: none. Quorum is present.

**CONSENT AGENDA**

- **Motion - Aaberg: Approve the agenda. Second - Spychalla. Motion carried.**
- **Motion - Aaberg: Approve minutes from December meetings. Second - Spychalla. Motion carried.**

**ANYONE BEFORE THE COUNCIL**

**OLD BUSINESS**

**NEW BUSINESS**

Vice-Chair Gunderson stated that the Planning & Zoning Commission needed to appoint a new Chairman and Vice-chair. Discussion was held and Mr. Aaberg nominated Dave Gunderson for Chairman. A vote was taken by the Planning Commission; all votes were in the affirmative to approve Dave Gunderson as Chairman.

Mrs. Rasche nominated Mark Thompson to be the Vice-chair of the Planning & Zoning Commission. A vote was taken by the Planning Commission; all votes were in the affirmative to approve Mark Thompson as Vice-chair.

Discussion was held about inviting Wayne Norby to the council meeting on January 11, 2016 at 6:30 pm to present him with a certificate of appreciation for his time on the Planning & Zoning Commission. Mr. Langholz will invite Mr. Norby to the council meeting.

Mr. Langholz mentioned that the Planning Commission also needed to appoint someone to be a part of the City Beautification Enforcement sub-committee. Mr. Aaberg volunteered for the position and the other Commissioners approved his request.

## **REPORTS & ANNOUNCEMENTS**

Since the December 1st 2015 meeting the following permit applications have been reviewed, approved and permits issued to the following persons and are available for public inspection at the City Office.

11/17/15	15-66	Mike Swartz	Residential
11/20/15	15-67	Curtis Bredeson	Residential

- **Motion - Spsychalla: Approve permits 66 and 67. Second - Aaberg. Motion carried.**

## **ADJOURN**

- **Motion - Rasche: Adjourn at 9:20 am. Second - Aaberg. Motion carried.**

Respectfully Submitted,

Andrew Langholz

City Clerk