

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
DECEMBER, 12 2022
6:30 P.M.**

Mayor:	Gary Swenson	City Clerk/Treasurer:	Joan Kerkvliet
Councilors:	Steve Gorder	Police Chief:	Mitch Johnsrud
	Chris Taffe		
	Mary Baukol		
	Jill Hansen		

MINUTES – Approved 1/9/23

PUBLIC HEARINGS

6:35 – Public Hearing – Truth in Taxation

6:45 – Public Hearing – Subdivision of City Owned Land - Parcel #27-0619-000

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance – Meeting was called to order by Mayor Swenson at 6:31pm.
2. Roll Call - Swenson, Taffe, Gorder, and Baukol Present. Hansen-Absent

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
 - a) Council Meeting – November 14, 2022
 - b) Public Hearing – Vacate a Dedicated Row Between 206 & 208 Main St. to Wollan St.
 - c) Public Hearing – New Ordinance Regulating the Sale of Tetrahydrocannabinol (THC)

Motion by Taffe; second by Gorder to approve the consent agenda as presented.

Motion carried (3-0).

Council Meeting closed at 6:32 for Public Hearings.

Council Meeting re-opened at 7:13pm.

III. ANYONE BEFORE COUNCIL

6. Larry Van Hout/Nick Koos - Widseth
 - a) 2020 Road Project

Mr. Van Hout told the council they are close to finalizing the assessment numbers for the 2020 road project. They will have MnDOT confirm the numbers before finalizing. Mr. Van Hout asked the office to put together the administrative costs of the project to be added to the assessment number.
 - b) Project to Replace Lighthouse in Marina

Mr. Van Hout gave the council a copy of the letter sent to the DNR and the Pope County SWCD outlining the proposal for a new lighthouse on the south side of the marina. They requested the plan be reviewed and the DNR and SWCD advise of any permit requirements.

IV. PERSONNEL REPORTS

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6:30 P.M.

7. Mayor
- a) Annual Ambulance Payment for 2022
Mayor Swenson said the city will be paying the Glacial Ridge Ambulance the \$16,000 requested for 2022. The city will work towards having a team stationed in Starbuck
 - b) Update on Pope Douglas Environmental Drop Site
Mayor Swenson said the dirt work is done and Xcel Energy is putting in the power at the new environmental drop site. The rest of the work will be completed in the spring.
 - c) Council Member Recognition
Council Member Hansen was not able to attend tonight's meeting, but Mayor Swenson thanked her for her time and commitment to the council. Council member Hansen's term ends on Jan.1st.
8. Police
- a) Monthly Report
Chief Johnsrud said there had been 159 calls for service in November. He said the department had worked with Minnewaska Lutheran Home regarding lock down procedures. He also mentioned that there had been a scam in Starbuck where someone had come to the door in person to request money. He urged all to be cautious of any unknown person requesting money.
9. Water/Sewer
- a) Randy Peterson had received a quote from Lowy Manufacturing to build twenty-four new dock frames for the Hobo Park side of the Marina. The quote was for \$27,859.23.
Motion by Gorder; second by Taffe to approve the quote of \$27,859.23 for twenty-four new dock frames for the Hobo Park Marina. **Motion carried (3-0).**
 - b)
 - c)
10. Fire Department
- a) Fire Chief Doug Noyes - Approve the purchase of 400' of new Fire hose for approximately \$1,200
Motion by Gorder; second by Taffe to approve the purchase of 400' of new fire hose at the approximate cost of \$1,200. **Motion carried (3-0).**
 - b) Fire Chief Noyes let the council know that three firefighters, with over one hundred years' experience between the three, would be retiring on January 5, 2023. They are Mike Erickson, Dalen Gosseling and Terry Brown. The department is working on recruiting three new firefighters.
11. City Clerk/Treasurer
- a) 2022 Audit to Start Jan 23, 2023
Clerk/Treasurer Kerkvliet let the council know that the 2022 audit will start on January 23rd.
 - b) Year End Meeting to Approve Bills
There will be a year end meeting to approve final 2022 invoices for payment on Wednesday Jan. 28th at noon.

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V. COMMITTEE REPORTS

- 12. Planning Commission
 - a)
- 13. Airport Committee
- 14. Streets and Parks
- 15. Community Center

VI. OLD BUSINESS

- 16. Request to add a Street Light at the Curve of Abercrombie and Second St. Xcel Energy was contacted about adding a streetlight at the above location. We were told that if the location was within 200' of another existing pole, a wooden pole and LED light could be put up at no charge with a cost of \$20/month, plus usage, to the city. This could not be done until spring. Xcel was also asked if they could just add a light to an existing wooden pole in the area. The city is waiting to hear back on this.

17.

VII.

- 18. Discuss 2023 Fee Schedule - Resolution #2022-27 – Approving the 2023 Fee Schedule.
Motion by Gorder; second by Taffe to approve the 2023 Fee Schedule as presented with the addition of an increase to a \$40/yr. charge for Golf Cart Permits. **Motion carried (3-0).**
- 19. Authorize the Interfund Transfer of \$7,000 for the 2017A G.O. Bonds.
Motion by Taffe; second by Gorder to approve the interfund transfer of \$7,000 for the 2017A G.O. Bonds. **Motion carried (3-0).**
- 20. Resolution 2022-26 – Approve the Sale of City Owned Property-33.29 Acres of PID #27-0619-000 conditioned on attorney review.
Motion by Gorder; second by Taffe to approve the sale of 33.29 acres of City Owned property to Ted & Denise Razink for \$45,000 with the City retaining an easement to the property and conditioned on attorney review. **Motion carried (4-0).**
- 21. Approve the Final 2023 Budget.
Motion by Gorder; second by Taffe to approve the final 2023 budget as presented. **Motion carried (3-0).**
- 22. Approve Resolution #2022-28 – Final 2023 Tax Levy.
Motion by Gorder; second by Baukol to approve the 2023 Tax Levy at 8% as presented. **Motion carried (3-0).**
- 23. Approve 2023 Liquor License for Waters Edge, Blair's Pub & Grub, VFW, The Tavern, Minnewaska Liquor, The Old Firehall Brewing Co. and Casey's 3.2 License
Motion by Taffe; second by Gorder to approve the 2023 Liquor Licenses for Waters Edge, Blair's Pub & Grub, VFW, The Tavern, Minnewaska Liquor, The Old Firehall Brewing Company & Casey's 3.2 License. **Motion carried (3-0).**

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24. Approve Sponsoring the Heritage Days Fireworks Display by Premier Pyrotechnics Paid for by the Starbuck Chamber.
Motion by Gorder; second by Taffe to approve sponsoring the 2023 Heritage Days Fireworks display to be paid by the Starbuck Chamber. **Motioned carried (3-0).**

25.
26.

VIII. CLOSED MEETING

27.

- IX. ADJOURNMENT - Motion by Gorder to adjourn meeting at 7:50pm. Motion carried (3-0)**

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer