

APPROVED

CITY OF STARBUCK, MINNESOTA

MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING

Tuesday, December 5, 2017

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Tuesday, December 5, 2017 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Chairman Dave Gunderson. Roll call. Present: Dave Gunderson, Jill Hansen, Michelle Knutson, Chris Taffe, Council liaison, Mayor Gary Swenson, and City Clerk Andrew Langholz. Absent: Bonnie Rasche. Quorum is present.

CONSENT AGENDA

- **Motion - Taffe: Approve the agenda. Second - Hansen. Motion carried.**
- **Motion - Knutson: Approve minutes from the November meeting. Second - Taffe. Motion carried.**

ANYONE BEFORE THE COUNCIL

OLD BUSINESS

Mr. Langholz presented the P&Z Commission with two spreadsheets that give examples of similar sized cities zoning regulations for the Highway Business (HB) and Central Business Districts (CB). The Commission went through the spreadsheets and agreed to increase the percentage of lot coverage allowed in the HB district to 50%. The Commission will also continue to discuss allowing parking within the setback of 25' in the HB district. Overall, both parts of the ordinance appear strong and should need minimal adjustments.

The Commission also discussed beginning the process of developing a Comprehensive Plan for the City of Starbuck. Mr. Langholz will create an outline for the Planning Commission to follow when formulating the Comprehensive Plan.

NEW BUSINESS

REPORTS & ANNOUNCEMENTS

- **Motion - Knutson: Approve building permits 2017-61 & 62. Second - Hansen. Motion carried.**

ADJOURN

- **Motion - Knutson: Adjourn the meeting at 9:58. Second - Taffe. Motion carried.**

Respectfully Submitted,

Andrew Langholz
City Clerk