

CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
FEBRUARY 12, 2024
6:30 P.M.

Mayor: Gary Swenson
Councilors: Steve Gorder
Chris Taffe
Mary Baukol
Dane Christensen

City Clerk/Treasurer: Joan Kerkvliet
Police Chief: Mitch Johnsrud

MINUTES – APPROVED 3/11/2024

PUBLIC HEARINGS - None

I. CALL THE MEETING TO ORDER

1. Call to Order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30 pm.
2. Roll Call - Swenson, Gorder, Taffe, Christensen, and Baukol Present. Absent - None.

II. CONSENT AGENDA

3. Approve Agenda
 4. Approve Claims for Payment
 5. Approve minutes from previous meeting(s)
 - a) Council Meeting – January 8, 2024
 - b) Public Hearing – Beachside RV Park – New Conditional Use Permit (CUP)
- Motion by Gorder; second by Taffe** to approve the consent agenda as presented.
Motion carried (4-0).

III. ANYONE BEFORE COUNCIL

6. Nick Koos - Widseth
 - a) 2020 Road ProjectMr. Koos told the council Widseth had reviewed the numbers for the 2020 Road Project and would set up a meeting with the city in the next couple of weeks to review.
7. Robert Syverson
 - a) Snow Removal from SidewalksMr. Syverson was not present at the meeting.
8. Austin Enstad – 410 E 7th St
 - a) Discuss Making Alley Accessible on Both Ends.

Mr. Enstad asked the council if the alley behind his house could be opened to go all the way through. He felt it would provide easier access for residents and people would not be able to park in the middle of what should be an open alley. Water/Sewer Superintendent Peterson mentioned there is a fire hydrant located at the closed end of the alley that would be a problem if the alley was opened. Mayor Swenson said the city would look into the request and the council agreed to table it for now.
 - b) Truck Parking

Mr. Enstad asked the council if they had any place in the city where a semi or large truck could be parked. Mayor Swenson said we currently do not. Council member Taffe suggested the city look at renting out spots in the industrial park for semi parking. The

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city will investigate this possibility.

IV. PERSONNEL REPORTS

9. Mayor
a) Update on the Lighthouse Project
This topic will be discussed when the excavation bid from Ferguson is discussed under the Water/Sewer section.
10. Police Department
a) Monthly Report
Chief Johnsrud was not present at the meeting.
Clerk/Treasurer Kerkvliet told the council about the proposal from Chief Johnsrud to raise the pay rate for PT Police Officers. The council had questions they would like to ask Chief Johnsrud regarding the proposed pay scale before discussing further.
11. Water/Sewer
a) Monthly Update
b) Ferguson Bid on Prep Work for Lighthouse Base
Randy Peterson, Water/Sewer Superintendent, presented the council with a bid from Ferguson Brothers Excavating in the amount of \$24,045 to do the sitework for the new lighthouse on the south side of the marina. Mayor Swenson stated we needed to get this project moving as there was FEMA that would need to be returned if the project was not completed.
Motion by Taffe; second by Gorder to approve the bid from Ferguson Brothers Excavating pending a variance hearing in March and approval from the county.
Motioned carried (4-0).
12. Fire Department
a) Chief Noyes – Monthly Update
Paul Hippe addressed the council and let them know that the new fire trucks were in service. He asked the council if there had been a decision made on how to allocate the public safety funds received in December of 2023. The funds are currently allocated to the police department. A portion of the funds could be reallocated based on need and council approval.
13. City Clerk/Treasurer
a) Budget Comparison Reports - 4th Qtr. 2023
Clerk/Treasurer Kerkvliet told the council that the 4th Qtr. budget comparison reports were included in the packets. Ms. Kerkvliet encouraged council members to come to her with any questions. Year end results would be covered in depth at the CDS audit presentation at the March council meeting

V. COMMITTEE REPORTS

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14. Planning & Zoning

a)

b)

15. Airport Committee – Tom Beuckens

a) Update on Forming an Airport Committee.

Mr. Beuckens told the council that he was putting together an airport committee. The committee would be made up of Jason Doscher, Craig Lindblad, Ted Razink and Tom Beuckens. He gave the council background information on the experience they would bring to the committee. Mr. Beuckens also told the council he would like the city to look into creating more hanger space at the airport.

b) Authorize Payment of an Invoice to Hoffman Building Systems for Materials to Construct a 14'6" x 24' Garage at the Starbuck Airport. Donations total \$2,500.

Motion by Taffe; second by Gorder to approve payment of \$9,872.55 to Hoffman Building Systems for materials to construct a garage at the Starbuck Airport. **Motion carried (4-0).**

c) Discuss MnDOT State Grant Offer of \$80,600 for a Compact Loader & Brush Cutter for the Starbuck Airport.

Motion by Gorder; second by Taffe to pursue the MnDot State Grant offer of \$80,600 for a Compact Loader & Brush Cutter with the state paying 90% and the city paying 10%. **Motion carried (4-0).**

16. Streets and Parks

17. Community Center

VI. OLD BUSINESS

18.

19.

VII. NEW BUSINESS

20. Discuss Raising Pay for Election Judges from \$13/hr. to \$15/hr.
See resolution #2024-05 for approval.

21. Resolution #2024-03 - Contract Business with a Council Member

Motion by Gorder; second by Christensen to contract business with council member Taffe operating Precision Auto Body and Frame, Inc. **Motion carried (3-0). Taffe-Abstained.**

22. Resolution #2024-04 - Adoption of the Pope County All-Hazard Mitigation Plan

Motion by Gorder; second by Taffe to approve resolution #2024-04 adopting the Pope County All-Hazard Mitigation Plan. **Motion carried (4-0).**

23. Resolution #2024-05 - Approve Election Judges/Wages for 2024.

Motion by Christensen; second by Taffe to approve resolution #2024-05 approving the election judges and wages for 2024. **Motion carried (4-0).**

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24. Resolution #2024-06 - Accept Donation from Samuelson's for the Police Department. **Motion by Taffe; second by Christensen** to approve resolution #2024-06 accepting the donation of \$169.85 for the police department. **Motion carried (4-0).**
25. Approve Public Hearing for a Variance Request to Install a Single Family Well & Septic Drain Field on Parcel #27-0590-600. **Motion by Gorder; second by Taffe** to approve a variance hearing at the March council meeting to install a single family well and septic system on PID #27-0590-600. **Motion carried (4-0).**
26. Approve Resolution #2024-07 – Accept Donation for the Labor to Construct a 14'6" x24' Garage at the Starbuck Airport. **Motion by Christensen; second by Baukol** to approve resolution #2024-07 accepting the donation from Gary Swenson of \$6,400 for the labor to construct a garage at the Starbuck Airport. **Motion carried (4-0).**
27. Discuss Installation of Electricity at the New Garage at the Starbuck Airport. Tom and Ann Beuckens came forward to let the council know they would like to donate the cost of installing electricity in the new garage at the Starbuck Airport. The council thanked the Beucken's for their generous donation. A resolution accepting the donation will be presented at the March council meeting.
28. Discuss the Sale of Old City Equipment. Water/Sewer Superintendent Peterson told the council that the city has five old vehicles that need to be sold. These are the old Case tractor, the old sanding truck, a one-ton city truck, the old super tanker fire truck and the old fire dept. grass rig. There have been inquiries by various people into purchasing some of these vehicles. The council discussed having Zielsdorf Auction sell them on their consignment sale in March so everyone would have a fair chance to purchase a vehicle if interested. The commission to Zielsdorf would be 8%. Clerk/Treasurer Kerkvliet told the council there was no title for the super tanker and the city would work to obtain one before the truck was sold. **Motion by Christensen; second by Taffe** to approve selling the old Case Tractor, the old sanding truck, a one-ton city truck, the old super tanker fire truck and the old fire dept. grass rig at the Zielsdorf Consignment Auction in March at a commission rate of 8%. **Motion carried (4-0).**

VIII. CLOSED MEETING
None

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IX. ADJOURNMENT - Motion by Gorder to adjourn meeting at 7:30pm. Motion carries (4-0).

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer