

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
MARCH 11, 2019
6:30 P.M.**

Mayor:	Gary Swenson	Acting City Clerk:	Joan Kerkvliet
Councilors:	Ted Razink	Treasurer:	Joan Kerkvliet
	Mark Thompson	Police Chief:	Mitch Johnsrud
	Tom Spychalla		
	Chris Taffe		

Approved by Council - 4/8/2019

PUBLIC HEARINGS

*Wellhead Protection Plan - 6:35 pm
Opened at 6:46pm. Closed at 7:07pm*

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance
2. Roll Call
Council Present: Mayor Swenson; Councilors Taffe, Thompson, Razink and Spychalla.

Staff Present: Treasurer Kerkvliet, Chief Johnsrud and Superintendent Peterson

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve of minutes from previous meeting(s)
 - a) Council Meeting - February 11, 2019

Motion by Razink; second by Spychalla to approve the consent agenda as amended. **Motion carried (4-0).**

III. ANYONE BEFORE COUNCIL

6. Conway, Deuth & Schmiesing
 - a) Kari Steinbeisser, CPA - Presenting 2018 Audit Results
Kari Steinbeisser from CDS presented the 2018 audit results for the City of Starbuck. She thanked the City Staff for all their help with a successful audit. She said the City's enterprise funds are in good shape and continue to trend in a positive direction. The debt funds are able to fund all payments due and the general fund continues to carry an eight month reserve, a high enough balance to meet emergencies. She reminded the City to try and get more than one bid on a large purchase whenever possible. There were no instances of noncompliance noted.
7. Nick Koos - WSN
 - a) Various Projects
Larry Van Hout addressed the Council for WSN. He said he was working on pump selection for the 29 S Lift Station project. They will probably have to mix suppliers to get what they need. He is working with MnDOT on detour routes for the 2020 Road Project. Hwy 18 and 24 look like they will be used for truck detours and some city roads may have to be improved before being used for detours. He is also working

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with MNDot on cost agreements for the road project that should be available to look over in April or May. Mr. Van Hout is working with WSN staff on a response to Riley's Brothers request for payment. The amount requested is being disputed.

8. Paul Strong - WSN
 - b) Discuss Wellhead Protection Plan
See Public Hearing notes.

9. a) Casey Jenson - Frozen Water Lines
Casey and Cary Jenson addressed the Council about Casey's frozen water lines at 704 Hagenson. He currently shares a water line with the house next door which he feels is part of the issue. Randy Peterson suggested that the 2020 road project would be a good time to put in his own line which would be done at the home owners expense.

IV. PERSONNEL REPORTS

10. Mayor
 - a) Sidewalk on Hwy 29 - By New RV Park
Mayor Swenson told the Council he would like to see a new sidewalk installed from just south of Bay Meadows to across from the beach entrance. There will be added traffic in that area due to the new RV park and Mayor Swenson feels there is a safety concern with pedestrian traffic and crossing the highway in this area. WSN gave a cost estimate of \$91K for an 8' concrete sidewalk and \$49K for bituminous. WSN will give the plan to MnDot for review as they must approve the plan. Councilman Thompson stated he was against spending this much for a sidewalk at this location. Mr. Jenson stated he is for a crosswalk in the area, but not a sidewalk. Mayor Swenson said he is looking for various funding sources.

11. Police
 - a) Gambling Permit - Fraternal Order of Police Pheasant Banquet.

Motion by Razink; second by Thompson to approve a one night Gambling Permit for the Fraternal Order of Police for a Pheasant Banquet to be held at the Starbuck Community Center on October 21, 2019. **Motion carried (4-0).**

- b)
12. Water/Sewer
 - a)
13. Streets/Parks
14. City Clerk/Treasurer
 - a) Clerk Position Update - No Update Given
 - b) City Clean Up Day
Treasurer Kerkvliet asked the Council if June 1, 2019 would work for the Cities annual Clean up Day. She will check with Mattheisen to see if they will be available on that day.

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c) MCFOA Conference March 20-22

Treasurer Kerkvliet informed the Council she would be at the annual MCFOA conference March 20-22 in St. Cloud.

V. COMMITTEE REPORTS

- 15. Planning Commission
- 16. Airport Committee
- 17. Streets and Parks
- 18. Community Center
- 19. Chamber of Commerce

VI. OLD BUSINESS

20.

VII. NEW BUSINESS

21. Depot Society - Will City Open/Close Bathrooms. Waive \$35.00 charge to turn on water. The Council discussed the Depot Society's request to have the bathrooms at the Depot opened and closed by City employees. Councilman Taffe suggested looking into remote control locks. He mentioned we would have to see if the Wi-Fi signal was strong enough and he would do some more research. The Depot Society had requested that the City waive the \$35 water turn on fee since they are providing a service to the community by providing public bathrooms.

Motion by Razink; second by Taffe to approve waiving the \$35 water turn on fee for the Depot Society. **Motion carried (4-0).**

22. Resolution 2019-03 - Easement Agreement - 920 Poler St
Steffen Stadvold, owner of property at 920 Poler St, requested an Easement from the City to be able to drive over a small portion of City land to legally use his driveway.

Motion by Razink; second by Spychalla to approve Resolution 2019-03 to allow Steffen Stadvold an Easement Agreement to access his driveway at 920 Poler St. **Motion carried (4-0).**

23. Resolution 2019-04 - Approve Wastewater Facility Plan from WSN

Motion by Taffe; second by Spychalla to approve the Resolution adopting the Wastewater Treatment Facility Plan. **Motion carried (4-0).**

Meeting closed at 7:59pm for a meeting regarding contract negotiations.

VIII. CLOSED MEETING -

- 24. Contract Discussion - 5th & John St. - If Necessary - Meeting Not Necessary
- 25. Personnel Discussion

Meeting reopened at 8:40pm

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Motion by Razink; second by Spychalla to approve offering the job of City Clerk to Calvin Benson at the rate of \$42,000 per year. The start date will be May 20, 2019.

Motion carried (4-0).

IX. ADJOURNMENT

Motion by Razink; second by Thompson to adjourn the meeting at 8:45pm.

4- Motion carried (4-0).

Respectfully Submitted By:

Acting City Clerk