

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
MARCH 11, 2024
6:30 P.M.**

Mayor:	Gary Swenson	City Clerk/Treasurer:	Joan Kerkvliet
Councilors:	Steve Gorder	Police Chief:	Mitch Johnsrud
	Chris Taffe		
	Mary Baukol		
	Dane Christensen		

MINUTES – Approved 4/8/2024

PUBLIC HEARINGS

- 6:35 – Variance to Install a Single Family Well & Septic System - PID 27-0590-600.*
- 6:40 – Variance to for Construction of a 25’ Lighthouse, with Navigational Beacon Over 15’, on the South Side of the Starbuck Marina in a Flood Plain Area.*
- 6:45 – Conditional Use Permit (CUP) – Construction of a 25’ Lighthouse & 8’-10’ Path on the South Side of the Starbuck Marina located in the Shoreland District.*

I. CALL THE MEETING TO ORDER

1. Call to Order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30 pm.
2. Roll Call - Swenson, Taffe, Christensen, and Baukol Present. Absent - Gorder.

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
 - a) Council Meeting – February 12, 2024

Motion by Taffe; second by Christensen to approve the consent agenda as presented.

Motion carried (3-0).

Regular Council meeting closed at 6:31pm for Public Hearings.

Regular Council meeting reopened at 6:40pm.

III. ANYONE BEFORE COUNCIL

6. Nick Koos - Widseth
 - a) 2020 Road Project

Mr. Koos told the council the final numbers for the 2020 Road Project will be presented at the April council meeting. A public hearing for the final assessments can then be scheduled for May. Widseth is also checking the construction notes to see if there is any documentation on MnDOT covering road repair expenses over the initial \$54K originally agreed upon for road damage on detour routes.
7. Jessica Nauman – Did not attend meeting.
 - a) Dangerous Dog Ordinance not being followed.

IV. PERSONNEL REPORTS

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8. Mayor
- a) WCI – Solar Program (Clean Energy)
Mayor Swenson told the council he and city staff had met with representatives of WCI to discuss grant options available to local governments to provide solar energy to government buildings. They will be getting back to the city with further information.
- b) MnDOT/Pope County Engineers – Speed Limits/Signage/Crosswalks/Path Access
Mayor Swenson will be working with Pope County to address issues regarding lowering speed limits, adding crosswalks by the beach and extending the area golf carts/ATV's/UTV's can travel on.

9. Police Department
- a) Monthly Report
Chief Johnsrud stated there had been 190 calls for service in February. Chief Johnsrud presented the council with a packet summarizing calls for 2023 and comparing the volume to prior years. He stated that domestic calls had increased. He requested that the part time officers be moved to a pay scale equivalent to the LELS union contract. This would start officers at \$30/hr. and increase as the LELS step schedule indicates.
Motion by Baukol; second by Taffe to approve moving the part time officers pay to the LELS wage schedule starting at \$30/hr. **Motion carried (3-0).**

Chief Johnsrud Said the new 2024 squad was delivered and will need to be sent out to be outfitted. The new golf cart signage will be ready soon. These signs will be placed by the Starbuck Beach and Hobo Park.

Chief Johnsrud will be attending the MN Police Chief Conference April 15 – 18th. Service awards will be presented on April 17th at 6:30pm. One will be presented to officer Alex Olson. Tickets are available if any council members would like to attend.

10. Water/Sewer
- a) New Bid from Ferguson Brothers for Lighthouse Sitework
Water/Sewer Superintendent Peterson received a new bid from Ferguson Bros. for work on the lighthouse site. This bid was reduced \$4,000 from the previous bid.
Motion by Taffe; second by Christensen to approve the new bid from Ferguson in the amount of \$20,245 for lighthouse sitework. **Motion carried (3-0).**
- b) Tru Lumber – Lumber Costs for New Marina Docks
Motion by Taffe; second by Baukol to approve the bid from Tru Lumber of \$3,825.08 for lumber to construct twenty-four docks in the Starbuck marina.

Mr. Peterson also told the council the cutting edge of the plow needed to be replaced at a cost of \$1,650. This plow is from 2017. A new plow could be purchased for \$3,499, which is a good price, if the council wanted to do that. The decision will be tabled for further discussion.

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11. Fire Department
a) Chief Noyes – Monthly Update
Chief Noyes addressed the council to say the Fire Department would like to be involved in council discussions on how to use public safety money when an amount is allocated from the state. Council member Christensen felt a meeting could be scheduled between the council and the fire department for further discussions.
12. City Clerk/Treasurer
a) Audit Presentation Moved to April Due to Delay in PERA Reporting until March 11.
Clerk/Treasurer Kerkvliet told the council that due to delays in availability of PERA reporting this year, the 2023 audit presentation would be moved to the April council meeting.
- b) Horizon Public Health Listening Session – April 17th. Coffee with a Cop-Well Being and Mental Health.
Horizon Public Health requested the city council members be aware of the Coffee with a Cop and mental wellbeing discussion in the Community Center at 1:30pm on April 17th.

V. COMMITTEE REPORTS

13. Planning & Zoning
a)
b)
14. Airport Committee – Tom Beuckens
a) Approve Airport Committee Member
Tom Beuckens asked the council to approve the new airport committee members discussed at the February council meeting.
Motion by Taffe; second by Christensen to approve Jason Doscher, Craig Lindblad, Ted Razink and Tom Beuckens to the 2024 airport committee. **Motion carried (3-0).**

15. Streets and Parks
16. Community Center

VI. OLD BUSINESS

17.
18.

VII. NEW BUSINESS

19. Approve Clerk/Treasurer and Mayor/Council Member to Approve Audit Report from CDS before 3/31/24 to Allow Reporting to the State by the Required Deadline.
Motion by Gorder; second by Taffe to approve the consent agenda as presented. **Motion carried (3-0).**
20. Discuss Hand Pulling of Eurasian Milfoil & Starry Stonewort in Marina for 2024.
The council decided they need to talk with the Minnewaska Lake Assoc. about treatment options before making a decision for 2024.
21. Discuss Waiving the Community Room Fee for the Beautification Committee’s Mystery Dinner on May 10th.

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Motion by Baukol; second by Taffe to approve waiving the community room fee for the beautification committees' mystery dinner on May 10th as the proceeds are used to benefit the city. **Motion carried (3-0).**

22. Resolution #2024-08 – Approve Donation from the Starbuck Veterans Auxiliary.
Motion by Taffe; second by Christensen to approve the \$500 donation from the Starbuck Veterans Auxiliary for the 2024 police safety camp. **Motion carried (3-0).**
23. Approve Interfund Transfer per Spreadsheet for 2024 Fire Contract and Rent.
Motion by Christensen; second by Taffe to approve the interfund transfer for the Fire Department. **Motion carried (3-0).**
24. Approve Lawful Gambling Permit for the Starbuck Area Chamber – Music Bingo- April 5th.
Motion by Baukol; second by Christensen to approve the gambling permit for the Starbuck Chamber for music bingo on April 5, 2024. **Motion carried (4-0).**
25. Discuss Info-Link Bid for New Projectors in the Community Center.
A bid of \$14,567.96 from Info-Link was presented for them to rewire and replace the two projectors in the community center which are over 15 years old and no longer work on a consistent basis. The council asked what replacing one projector would cost. The staff will obtain a bid for only one projector.
26. Approve Variance to Install a Single Family Well & Septic System - PID 27-0590-600.
Motion by Taffe; second by Baukol to approve the variance to install a single family well & septic system on PID #27-0590-600. **Motion carried (3-0).**
27. Approve Variance for Construction of a 25' Lighthouse, with Navigational Beacon Over 15', on the South Side of the Starbuck Marina in a Flood Plain Area.
Motion by Taffe; second by Christensen to approve variance for Construction of a 25' Lighthouse, with navigational beacon over 15', on the south side of the marina in a flood plain area. **Motion carried (3-0).**
28. Approve Conditional Use Permit (CUP) – Construction of a 25' Lighthouse & 8'-10' Path on the South Side of the Starbuck Marina located in the Shoreland District.
Motion by Christensen; second by Baukol to approve Conditional Use Permit (CUP) for construction of a 25' lighthouse and an 8' - 10' path on the south side of the marina located in the shoreland district. **Motion carried (3-0).**

Regular meeting closed at 7:42pm for closed meeting to discuss security.
Regular meeting opened at 8:18pm with no decisions made.

VIII. CLOSED MEETING

Meeting closed to discuss Security Report – Emergency Response Procedures

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IX. **ADJOURNMENT** - Motion by Christensen to adjourn meeting at 8:19pm. Motion carries (3-0).

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer