

**CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
JUNE 10, 2024
6:30 P.M.**

Mayor:	Gary Swenson	City Clerk/Treasurer:	Joan Kerkvliet
Councilors:	Steve Gorder	Police Chief:	Mitch Johnsrud
	Chris Taffe		
	Mary Baukol		
	Dane Christensen		

MINUTES – Approved 7/8/2024

PUBLIC HEARINGS:

I. CALL THE MEETING TO ORDER

1. Call to Order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30pm.
2. Roll Call - Swenson, Taffe, Christensen, Baukol and Gorder present. Absent – None.

II. CONSENT AGENDA

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
 - a) Council Meeting – May 13, 2024
 - b) Public Hearing – May 13, 2024

Motion by Gorder; second by Taffe to approve the consent agenda as presented. **Motion carried (4-0).**

III. ANYONE BEFORE COUNCIL

6. Water's Edge – Owner Patty Glomstad
 - a) Approval for Bands to Play in the Water's Edge Parking Lot until Midnight, exceeding the 10pm noise ordinance, on Wed. July 3rd and Sat. July 6th for Heritage Days.

Ms. Glomstad told the council that the band would play on the south side of the Water's Edge parking lot and the area will be fenced in. There would be adequate help on hand to keep everything orderly.

Motion by Gorder; second by Baukol to approve band playing in the Water's Edge parking lot until midnight on Wednesday July 3rd and Saturday July 6th. **Motion carried (4-0).**
7. Nick Koos – Widseth
 - a) 2020 Road Project Assessments

Mr. Koos told the council that questions on the small cities grant money had been resolved and that final assessment terms and amounts could be approved, and a public hearing scheduled. The Public Hearing will be scheduled for Monday, July 8, 2024, at 6:40pm.
8. Eugene Rossum – **Did not attend meeting.**
 - a) Discuss Issues with the Surface of Depot Lane and Blight

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IV. PERSONNEL REPORTS

9. Mayor

a) Approve Work Session to Discuss Blight Compliance

Mayor Swenson told the council he would like to have a work session to discuss blight issues. The council decided on Monday, June 17th at noon for the work session. Chief Johnsrud said he would be on vacation, so Mayor Swenson said he would discuss blight with Chief Johnsrud before the meeting on the 17th.

b) MnDOT – New Crosswalks and Signage

Mayor Swenson let the council know that MnDOT had installed crosswalk markers and signage by the beach and the northwest corner of the city parking lot south of the beach. MnDot is also looking at moving the 40 mph speed limit signs further south on Hwy 29 to slow down motorists in this area.

c) Self Service Kayak Rental Proposal

This will be discussed further at the June 17th work session.

10. Police Department

a) Monthly Report

Chief Johnsrud stated there had been 254 calls for service in April and 289 calls for service in May. He discussed a proposal from CivicPlus for a social media compliance program. This would monitor and back up social media making it easy to find and comply with any data requests received. Council member Gorder asked if the police department had received many of these requests. Chief Johnsrud stated none at this time. At a cost of \$7,000/yr. the council decided to table discussion on this for now.

11. Fire Department

a) Monthly Report

The council discussed the Fire Departments previous request to receive a portion of the \$60,214 of Public Safety Aid received by the city in December of 2023. The council originally designated this money to go towards police salaries, but reconsidered after the Fire Department request.

Motion by Gorder; second by Taffe to transfer 20% of the \$60,214 public safety aid received, or \$12,043, to the Fire Department Fund. **Motion carried (4-0).**

12. Water/Sewer Department

a) Request to Increase the Pay Rate for Larry Disrud, PT City Employee, to \$17.50/hr.

Motion by Gorder; second by Baukol to approve raising the pay rate for Larry Disrud to \$17.50/hr. **Motion carried (4-0).**

b) Present Bids for Street Repair Project - John St - Hwy 28 to 6th, Abercombie - Hwy 28 to Broadway and Intersection of Bingham & 4th St.

Bids have been received from Ferguson Asphalt Paving and Joe Riley Construction for road repair of the above-mentioned area. These were areas of the road further damaged during the 2020 Road Project. The lowest bid was Ferguson Asphalt paving at \$152,499. Clerk/Treasurer Kerkvliet

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mentioned that approximately \$54k would be reimbursed by MnDOT for road damage during construction and there is \$70k in the tarring budget for streets. In addition, we anticipate around \$20K to be available from the state in July for one-time small cities infrastructure aid.

Motion by Gorder; second by Taffe to accept the bid from Ferguson Asphalt Paving in the amount of \$152,499 for street repair on John St - Hwy 28 to 6th, Abercombie - Hwy 28 to Broadway and the Intersection of Bingham & 4th St.

Motion carried (4-0).

13. City Clerk/Treasurer

a) Office Required to be Closed on 6/19 in Observance of Juneteenth.

b) Emerald Ash Borer Found in Pope County

Clerk/Treasurer gave the council the notice from the state regarding emerald ash borer being Found for the first time in Pope County.

V. COMMITTEE REPORTS

14. Planning & Zoning

a)

15. Airport Committee – Tom Beuckens

a)

16. Streets and Parks

17. Community Center

VI. OLD BUSINESS

18.

19.

VII. NEW BUSINESS

20. Approve Resolution #2024-12 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessments for the 2020 Complete Streets Project.

Motion by Gorder; second by Taffe to approve Resolution #2024-12 declaring cost to be assessed and ordering preparation of the proposed assessments for the 2020 complete streets project.

Motion carried (4-0).

21. Approve Resolution #2024-13 Approving a Public Hearing on Proposed Assessments for the 2020 Road Project.

Motion by Taffe; second by Baukol to approve Resolution #2024-13 approving a public hearing to be held on July 8, 2024, at 6:40pm for the proposed assessments for the 2020 complete streets project. **Motion carried (4-0).**

22. Approve Hiring Peyton Johnsrud as Part Time Summer Help for the City of Starbuck at a Rate of \$16/hr.

Motion by Taffe; second by Christensen to approve hiring Peyton Johnsrud as part time summer help at the rate of \$16/hr. **Motion carried (4-0).**

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23. Approve Hiring Noah Jensen as Part Time Summer Help for the City of Starbuck at a Rate of \$16/hr.
Motion by Gorder; second by Christensen to approve hiring Noah Jensen as part time summer help at the rate of \$16/hr. **Motion carried (4-0).**
24. Approve Berserker Cup Strongman Competition in the City Park on Saturday, August 24th. This event will be discussed further at the June 17th work session.
25. Approve \$500 Donation from Hobo Park to the Minnewaska Lake Assoc.
Motion by Gorder; second by Taffe to approve a \$500 donation from Hobo Park to the Minnewaska Lake Association. **Motion carried (4-0).**
26. Approve a Public Hearing for Lowry State Bank to Subdivide PID #27-0409-001 and Sell the North 58.32' which is currently a rental property.
Motion by Taffe; second by Baukol to approve a public hearing at the July 8th council meeting for the sub-division of PID #27-0409-001 currently owned by Lowry State Bank. **Motion carried (4-0).**
27. Approve Hiring Lifeguards per the Attached List for the 2024 Summer Season at a Rate of \$12/hr. - Year One, \$12.50/hr. - Year Two and \$13/hr. - Year Three.
Beach Supervisor Linda Hoffman sent a current schedule of what the lifeguards and beach supervisor in Glenwood are being paid for the council to review.
Motion by Taffe; second by Gorder to approve a 2024 pay raise for lifeguards and the beach supervisor in the amount of \$12.75/hr. for the first year, \$13.25/hr. for the second year and \$14/hr. for year three on. The rate for the beach supervisor will be \$19.97/hr. **Motion carried (4-0).**
28. Approve Payment of the Material Bid from Lyman Lumber in the Amount of \$11,876.33 so Dennis Lawson can Start on the Construction of the Marina Lighthouse.
Motion by Gorder; second by Baukol to approve paying consent agenda as presented. **Motion carried (4-0).**
29. Approve Raffle for Minnewaska Community Health Services for 9/30/2024.
Motion by Christensen; second by Taffe to approve a raffle for MINnewaska Community Health Services on 9/30/2024. **Motion carried (4-0).**

VIII. CLOSED MEETING

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IX. ADJOURNMENT - Motion by Gorder; second by Baukol to adjourn meeting at 7:23pm. Motion carries (4-0).

Submitted by,
Joan Kerkvliet
City Clerk/Treasurer