

APPROVED

CITY OF STARBUCK, MINNESOTA

MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING

Tuesday, June 5, 2018

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Tuesday, June 5, 2018 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Chairman Dave Gunderson. Roll call. Present: Dave Gunderson, Jill Hansen, Chris Taffe, Bonnie Rasche, Council liaisons Clerk Andrew Langholz and Mayor Gary Swenson. Absent: Michelle Knutson. Quorum is present.

CONSENT AGENDA

- **Motion - Hansen: Approve the agenda. Second - Taffe. Motion carried.**
- **Motion - Taffe: Approve minutes from the April meeting. Second - Hansen. Motion carried.**

ANYONE BEFORE THE COUNCIL

OLD BUSINESS

NEW BUSINESS

Clerk Langholz stated that he had been contacted by an individual at Pope County Land & Resource Management about a property located at 315 W 2nd Street. The property is zone M1 which consists of BD, R1 and R2 uses, but is currently being used as a demolition site. Mayor Swenson suggested that he and Clerk Langholz should have a one on one meeting with the property owner to discuss the property and bring it back into compliance.

- **Motion - Rasche: Recommend sending the matter to the City Council for further action. Second - Hansen. Motion carried.**

Clerk Langholz explained that an individual was interested in purchasing a vacant lot along North Shore Drive to build a duplex. He said that our current shoreline ordinance would not allow a duplex due to the property not meeting the minimum shoreline width of 135'. He went on to explain that the individual may choose to do a single family home instead. One issue that would still remain is that there is a section of the property where vegetation (trees, shrubs, brush) may be an issue. He asked the Commission to determine if this would be considered "intensive" vegetation removal. The Commission

discussed the matter and agreed that the removal of the vegetation wouldn't be intensive, the previous owners simply mowed around the area, which has grown over the years instead of clearing it.

- **Motion - Hansen: State the position of the Planning & Zoning Commission that the clearing of vegetation on parcel 27- 0674-000 would not be considered intensive and pass the Commission recommendation to the City Council for further review. Second - Gunderson. Motion carried.**

Clerk Langholz said that the Amenity Group meeting would be postponed till Thursday, June 14, 2018 at 6:00 pm.

REPORTS & ANNOUNCEMENTS

- **Motion - Rasche: Approve building permit 18-08. Second - Taffe. Motion carried.**

ADJOURN

- **Motion - Taffe: Adjourn the meeting at 9:30. Second - Hansen. Motion carried.**

Respectfully Submitted,

Andrew Langholz
City Clerk