

**CITY OF STARBUCK**  
**REGULAR CITY COUNCIL MEETING**  
**JULY 11, 2022**  
**6:30 P.M.**

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<b>Mayor:</b>	<b>Gary Swenson</b>	<b>City Clerk/Treasurer:</b>	Joan Kerkvliet
<b>Councilors:</b>	<b>Steve Gorder</b>	<b>Police Chief:</b>	Mitch Johnsrud
	<b>Chris Taffe</b>		
	<b>Mary Baukol</b>		
	<b>Jill Hansen</b>		

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**MINUTES – Approved 8/8/2022**

**PUBLIC HEARINGS**

*6:35pm – Public Hearing – Discuss Variance for New Home on PID #27-0636-247 & #27-0636-006 - 28916 on South Shore Dr.*

**I. CALL THE MEETING TO ORDER**

1. Call to order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30pm.
2. Roll Call - Swenson, Taffe, Hansen, Gorder and Baukol Present.

**II. CONSENT AGENDA**

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
  - a) Special Council Meeting – June 1, 2022 – Sale of Water’s Edge to New Owners and Transfer of Liquor License.
  - b) Council Meeting - June 13, 2022  
**Motion by Gorder; second by Taffe** to approve the consent agenda as amended to correct a motion to second on item #25 of June minutes to Hansen. **Motion carried (4-0)**.

**III. ANYONE BEFORE COUNCIL**

6. Larry Van Hout/Nick Koos – Widseth
  - a) 2020 Road Project  
Mr. Van Hout let the council know they are still working with MnDOT to close out the 2020 project. Brian Bausman with MnDot had sent Widseth a letter stating they would pay to replace the faulty sidewalk pavers with concrete (\$49,000), but the city would have to pay an additional \$10,500 for concrete with color and \$7,000 for colored stamped concrete. They will work with city staff to remove the existing pavers at no cost to the city. MnDOT will pay for the sidewalk replacement at Peddler Dan’s (\$2,580), but not for the sidewalk replacement at Casey’s (\$8,493). The city will need to let Mr. Van Hout know what option they decide on.
  - b) Potential Paving Project – Broadway/Pope/Tiegen  
Mr. Koos gave the city a preliminary estimate for the cost of the potential Broadway/Tiegen and Pope Street improvement project. The estimated total was \$736,971. The council will discuss this in more detail at a future work session.
  - c)
7.
  - a)

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**IV. PERSONNEL REPORTS**

8. Mayor
  - a) Airport Update  
Mayor Swenson told the council that two concrete pads have been poured at the airport for a future garage and airport courtesy car. Area businesses will contribute to this project. The plan is to raise funding so there will be no cost to the city.
9. Police
  - a) Monthly Report – Chief Johnsrud was absent.
10. Water/Sewer  
Water/Sewer Superintendent Randy Peterson told the council that Great Plains Structures had inspected the water tower, which is almost 40 years old, and determined that it need to be resealed. The cost for the tall tower, built in 1984, would be \$91,400 and the small tower would be \$55,100. We would also need anodes for the towers at a cost of \$650 each. Mr. Van Hout, Widseth, suggested looking at low cost PFA funding. Clerk/Treasurer Kerkvliet told the council there were ARP funds available that could cover a portion of the project. The council will discuss this further at a future work session.
11. Fire Department
  - a)
  - b)
12. City Clerk/Treasurer
  - a) Primary Elections August 9, 2022
  - b) Received 2<sup>nd</sup> Half of American Rescue Plan Money (ARP) - \$69,394

**V. COMMITTEE REPORTS**

13. Planning Commission
  - a)
14. Airport Committee
15. Streets and Parks
16. Community Center

**VI. OLD BUSINESS**

17. Potential Paving Project – Broadway/Pope/Tiegen  
To be discussed at a future work session.
18. Pavement Management Overview  
Will be discussed at a later date.

**VII. NEW BUSINESS**

19. Approve Resolution #2022-13 – Approve Gambling Permit for Pull Tabs/E-Tabs to be Sold at The Tavern, Owned by Mark/Wendy Quinn, by the Cyrus Fire Dept Relief Assoc.  
**Motion by Taffe; second by Hansen** to approve the gambling permit for pull tabs/e-tabs to be sold at the Tavern by the Cyrus Fire Dept Relief Association. **Motion carried (4-0).**

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20. Approve Resolution #2022-14 – Approve Toward Zero Death (TZD) Grant Agreement-2022/2023.  
**Motion by Gorder; second by Taffe** to approve the Toward zero death grant agreement for 2022/2023 administered by the police department. **Motion carried (4-0).**
21. Discuss Revised Lease for Environmental Drop Site for Pope/Douglas Joint Solid Waste Mgmt. Board.  
**Motion by Gorder; second by Taffe** to approve the revised environmental drop site lease approved by the city attorney. **Motion carried (4-0).**
22. Discuss Remodeling Bathrooms and Showers in Hobo Park Office.  
The council asked that the staff gather quotes for the project and then the council will discuss further.
23. Variance Request for a New Home on Parcel #27-0636-247/#27-0636-006 on 28916 South Shore Dr.  
Dan Jepma addressed the council to discuss plans for his new home. He said it would be built on the current home's footprint with the addition of a two and a half car garage. The house will have a steel roof and gutters to mitigate any drainage towards the neighbors. The soil is also very sandy in that area. Their shore is rip rapped to prevent erosion. The neighbors on both sides of the Jepma property voiced support for the project. The council was reminded by Clerk/Treasurer Kerkvliet that they must answer yes to the five finding of fact questions before they can grant a variance. The DNR had been notified regarding the variance request and their comments on the variance request had been provided to the council. The council felt that the five variance criteria had been met and approved a variance for a 3/12 pitched roof, building height of 31' and lot coverage of 31.5%.  
**Motion by Gorder; second by Taffe** to approve the variance request by Dan/Dawn Jepma to build a new home on PID #27-0636-247/#27-0636-006 on 28916 S. Shore Dr. This includes a 3/12 pitch roof, with a height of 31' and lot coverage of 31.5%.  
**Motion carried (4-0).**
24. Approve Donation of \$500 from Hobo Park to the Minnewaska Lake Association.  
**Motion by Taffe; second by Baukol** to approve a donation of \$500 to the Minnewaska Lake Assoc from Hobo Park. **Motion carried (4-0).**
25. Approve Resolution #2022-15 – Approve Brang Foundation Donations.  
**Motion by Hansen; second by Baukol** to approve resolution 2022-15 accepting the 2022 Brang Foundation grants. **Motion carried (4-0).**
26. Approve Election Judges for the August 9<sup>th</sup> Primary Election.  
**Motion by Taffe; second by Gorder** to approve a approve the list of election judges as presented for the Aug. 9, 2022, primary election. **Motion carried (4-0).**

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27. Request for the City to get Porta Potties for the Car Show Sat., August 6<sup>th</sup>.  
**Motion by Taffe; second by Hansen** to approve two ports potties for the car show and one for the vintage market on August 6<sup>th</sup>. **Motion carried (4-0).**

28.

29.

**VIII. CLOSED MEETING**

30.

- IX. ADJOURNMENT - Motion by Gorder** to adjourn meeting at 7:22pm. **Motion carried (4-0)**

Submitted by,  
*Joan Kerkvliet*  
City Clerk/Treasurer