

APPROVED

CITY OF STARBUCK, MINNESOTA

MINUTES OF REGULAR CITY COUNCIL MEETING

July 13, 2015

The City of Starbuck Regular City Council Meeting was held on Monday, July 13, 2015 at 6:30 pm at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Mayor Swenson. Pledge of Allegiance recited. Roll call. Present: Mayor Swenson; Councilmen: Katzenmeyer, Jenson, Razink, Gorder as well as City Clerk Andrew Langholz and City Treasurer Joan Kerkvliet; absent: none. Quorum is present.

CONSENT AGENDA

- **Motion - Katzenmeyer: Approve the Consent Agenda. Second - Gorder. Motion carried.**

ANYONE BEFORE THE COUNCIL

Zach Anderson spoke to the Council on behalf of the Starbuck Area Chamber of Commerce. He stated that there were 60+ floats that participated in the Heritage Days parade.

Todd Johnshoy of the Starbuck Fire Department stated to the council that there was an offer of \$40,000 by Great Plains Fire to purchase the pump truck that they have for sale. He is seeking the Council's approval to accept the offer, noting that the Fire Department has approved this offer already. Minimal discussion took place about the offer.

- **Motion - Gorder: Approve the sale of the pumper truck to Great Plains Fire. Second - Razink. Motion carried.**

Nick Koos from WSN addressed a pay estimate number two for John St. and that it was coming along nicely. He said they were retaining 5% or \$6,000 for future work. Payment number two was to R.L. Construction.

Nick Koos also stated that he is looking into reducing the amount of marina lighting to save money.

PERSONNEL REPORTS

Mayor Swenson stated that we will be getting a proposal from SunShare shortly. He also said that a change in legislation reduces the savings the City can expect from 15% to 10%. Once we receive the contract, it will be sent to the attorney to be reviewed.

Chief Mitch Johnsrud notified the council that the Starbuck Police Department had received 366 calls in June. Notable call pertained to domestic disturbances, drug activity and combined 50 calls between Starbuck and Glenwood about the green car which contains Johnson and Hudgens. Chief Johnsrud also

stated that the speed trailer was set up between 6/1/15 - 6/8/15 and of the 2,848 total vehicles whose speed was assessed by the trailer, over 1,500 were over the speed limit. He also mentioned that the bicycle rodeo was a success with an increase of participants from 40 last year to 58 this year. Chief Johnsrud also presented two new ordinances to the council. The first revolved around the usage of golf carts and ATVs within the City limits. The second was the additions made to the Crime Free Ordinance. After some discussion no action was taken for either ordinance since they were in draft form. Mayor Swenson stated that the council would look it over before a public hearing.

Gary Giltner from People Services discussed maintenance that occurred in the previous month.

Andrew Langholz spoke on behalf of the Street/Parks department stating that the City has received complaints about the boat landings and how there is a drop off of a foot or more at the end of each landing in the marina, causing trailers to get stuck. Andrew stated that Mike Erickson got an estimate for 20 yards of rock and 2 hours of labor for the project for \$900.

- **Motion - Gorder: Approve approximately \$900 for materials and labor in order to rectify the problem. Second - Razink. Motion carried**

Andrew Langholz also stated that Mike Erickson was raising his hourly rate for using his backhoe from \$75/hr to \$100/hr. After a brief discussion the council made a motion to accept the rate increase.

- **Motion - Katzenmeyer: Approve the rate increase from \$75/hr to \$100/hr. Second - Gorder. Motion carried.**

Joan Kerkvliet, City Treasurer mentioned a few highlights from the Clerk Report including: Wi-Fi being available at Hobo Park, Engineering America flying a drone to look at the water tower, and payments to the City Council and Planning Commission members being sent out.

Andrew Langholz, City Clerk had four things on the agenda for the council. First, the addition of new verbiage to the City's building permit application, to include "Note: The property owner is responsible for locating all property lines." A brief discussion was held by the council before making a motion.

- **Motion - Katzenmeyer: Include the disclaimer for the City at the bottom of the building permit application. Second - Gorder. Motion carried.**

Second, Andrew Langholz presented the mailing area for the public hearing on the rezoning of parcel # 27-0598-002. Third, he mentioned blight letters were sent out to residents not in compliance with City Ordinances. Finally, he stated that a variance may be needed to address the setback requirement for the proposed Dollar General site.

COMMITTEE REPORTS

Wayne Norby representing the Planning Commission supplied the Council with the proposed zoning changes for the City of Starbuck. After conferring with Mayor Swenson and Andrew Langholz it was decided that the zoning map be returned to the Planning Commission for further discussion.

OLD BUSINESS

Mayor Swenson brought up the topic of Arvig's proposal for a security system for the marina. After some discussion the council decided it would be best to speak with Roger Peterson and get his insight about this project. The council decided to table the discussion till the next meeting.

NEW BUSINESS

CLOSE MEETING FOR PUBLIC HEARING

- **Motion - Gorder: Close regular meeting and open the public hearing at 7:29 pm. Second - Razink: Motion carried.**
- **Motion - Katzenmeyer: Reopen public meeting at 7:35 pm. Second - Gorder. Motion carried.**
- **Motion - Gorder: Rezone parcel # 27-0598-002 from Light Industrial to Highway Business. Second - Razink. Motion carried.**
- **Motion - Gorder: Close regular meeting for closed session regarding personnel hires at 7:50 pm. Second - Katzenmeyer. Motion carried.**

Council meeting reopened at 8:10 pm.

- **Motion - Gorder: Hire JoAn Johnsrud as Deputy Clerk. Second - Razink. Motion carried.**
- **Motion - Razink: Hire Water/Wastewater Superintendent and give vacation equal to five years of prior service, with a salary of \$68,000, with a 1% increase with the option to start two weeks early. Second - Gorder. Motion carried.**
- **Motion - Razink: Adjourn the meeting at 8:20 pm. Second - Gorder. Motion carried.**

Respectfully Submitted,

Andrew Langholz

City Clerk