

APPROVED

CITY OF STARBUCK, MINNESOTA

MINUTES OF REGULAR PLANNING & ZONING COMMISSION MEETING

Wednesday, July 5, 2017

The City of Starbuck Regular Planning & Zoning Commission Meeting was held on Wednesday, July 5, 2017 at 9:00 am at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Chairman Gunderson. Roll call. Present: Dave Gunderson, Jill Hanson, Bon Rasche, Michelle Knutson, Council liaison, Mayor Gary Swenson, City Clerk, Andrew Langholz; absent: Chris Taffe. Quorum is present.

CONSENT AGENDA

- **Motion - Rasche: Approve the agenda as presented. Second - Knutson. Motion carried.**
- **Motion - Hanson: Approve minutes from the June meeting. Second - Rasche. Motion carried.**

ANYONE BEFORE THE COUNCIL

OLD BUSINESS

Clerk Langholz stated that the City Council has approved the expenses for training the three new Planning & Zoning members. Mr. Langholz said that he would have the information necessary for them at the next meeting.

NEW BUSINESS

Mr. Gunderson explained that a variance request has been submitted for 303 E 6th Street. The variance would reduce the side yard setback from 10' to 4' and the rear yard setback from 30' to 20'. The Planning & Zoning Commission discussed the three criteria that create the practical difficulties test. Resident Glen Wegener fielded questions from the Commission.

- **Motion - Rasche: Recommend to the City Council that they hold a public hearing and approve the variance. Second - Hanson. Motion carried.**

REPORTS & ANNOUNCEMENTS

- **Motion - Knutson: Approve building permits 2017-15, 21, 22, 23, 24, 26A, 26B, 28. Second - Hanson. Motion carried.**

ADJOURN

- **Motion - Knutson: Adjourn the meeting at 9:25. Second - Hanson. Motion carried.**

Respectfully Submitted,

Andrew Langholz
City Clerk