

CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
July 8, 2019
6:30 P.M.

Mayor:	Gary Swenson	City Clerk:	Calvin Benson
Councilors:	Ted Razink	Treasurer:	Joan Kerkvliet
	Mark Thompson	Police Chief:	Mitch Johnsrud
	Tom Spychalla		
	Chris Taffe		

Minutes

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance

Called to Order by mayor Swenson at 6:30

2. Roll Call

Members present: Mayor Swenson; Councilman Taffe, Councilman Thompson,
Councilman Razink, Councilman Spychalla

Staff Present: Clerk Benson, Treasurer Kerkvliet, Chief Johnsrud

II. CONSENT AGENDA - Motion to Approve Consent Agenda: Spychalla; Second Razink. Motion Carried 4-0

3. Approve Agenda- Modified Agenda Adding two more resolution accepting donations

4. Approve Claims for Payment

5. Approve of minutes from previous meeting(s)

a) Council Meeting - June 10, 2019

III. ANYONE BEFORE COUNCIL

6. Nick Koos/Larry Van Hout - WSN

a) Various Projects

WSN presented the council with the final version of the updated map of Hobo Park in both small and large form. Mr. Van Hout updated the council in regards to the path along trunk highway 29; MNDOT had not made any progress on their work at this time. An update on the 2020 road project; WSN seeking PFA funding, the council can expect an update in august. Further environmental impact work as progressed to near completion. The council should expect a completed 2020 road project plan at the end of august. The final meetings and working on the 2020 amenities plan will take place at the end of July 2019. A further meeting on the 2020 road project will occur with PMT in Detroit lakes on Wednesday July 10th.

WSN also discussed developing a timeline for the rebidding of the TH 29 Liftstation/Forcemain Project. Further clarifications were given on the 1st st and Wollan st project in regards to sewer piping.

IV. PERSONNEL REPORTS

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7. Mayor

A special thanks to Mike Ericson, Randy Peterson, and all summer employees who helped get Heritage days set up. He received many complements on the setup and success of Heritage Days.

A further commendation to Mike Erickson for the tireless work on Sunday morning cleaning up the beach and the town.

8. Police

a) Heritage Days

220 calls in the month of June. Slight increase in traffic stops and road violations. 2AM Serving at bars has had no noticeable effect.

9. Water/Sewer

New Docks in at the Marina and are working well. Mr. Peterson also gave an overview of the water leaks and sinkholes around Starbuck and their repair. Blamed Lone major failure thought the month of June on gophers.

a) Anderson Water Pressure 610 Roiland

Ron Anderson and Son spoke about water pressure issue and the council discussed possible times to seek a solution.

b)MNDOH

MNDOH is increasing water cost owed to the MNDOH starting on January first 2020.

c)Water Treatment Plan Approval

10. Streets/Parks

11. City Clerk/Treasurer

a) Ordinance Update

Motion to Create a new City wide Records Retention Schedule. Motion by Spychalla; Second by Razink. Motion Carried 4-0.

b)MN Employment Law

Treasurer Kerkvliet gave an overview of the changes implemented to hiring law by the state of Minnesota effective July 1st.

V. COMMITTEE REPORTS

12. Planning Commission

Clerk Benson gave an update from the Planning and Zoning Commission, including input from MNDOT. The Commission recommended the Granting of both requested variances.

- **102 E Broadway- Motion to Proceed with Variance at 102 E Broadway. Motion by Spychalla; Second by Razink. Motion Carried 4-0.**
- **516 W 7th Street Variance- Motion to Proceed with Variance 516 W7th Street. Motion by Razink; Second by Spychalla. Motion Carried 4-0.**

13. Airport Committee

Tom Beuckens reported that at the Heritage Days fly in breakfast served 10003 meals and had over 60 planes there at a single time. He also reported that \$1100 dollars

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for the airport security system has been authorized by the Pope County Flyers. Mr. Beuckens also reported that there were request that after the 2020 road project that the city implements 2 Hr parking on Main Street from 5th Street to 6th Street as Well as From Main Street to Poler Street on 5th Street.

- 14. **Streets and Parks**
- 15. **Community Center**
- 16. **Chamber of Commerce**

VI. OLD BUSINESS

17.

VII. NEW BUSINESS

- 18. **Record Retention Schedule**

Clerk Benson explained the process of developing and implantiing a records retention schedule. He then requested the city develop one so it could deal with records overflow.

Motion to authorize Clerk Benson to develop and write a records retentions Schedule for the city of Starbuck. Motion by Taffe; Second by Spychalla. Motion carried 4-0.

- 19. **Water/Sewer Connection Bluhm House- Discussion Tabled by the Chair.**

- 20. **Mutual Aid Agreement**

Council began the process of individual review.

- 21. **\$500 Donation to MLA**

Motion to authorize donation to Minnewaksa Lake Association Via Hobo Park for a total of \$500 for Lake Cleaning. Motion by Razink; Second by Thompson. Motion Carried 4-0.

- 22. **Mobile toilets near south end of beach**

Motion to place Mobile Toilet near the South end of the City Beach. Motion by Razink; Second by Spychalla. Motion carried 4-0

- 23. **Accept Donation from Starbuck Study Club \$100**

Motion to pass resolution 2019-13. Motion by Spychalla; Second by Taffe. Motion carried 4-0.

- 24. **Accept Donation From Dycast Specialties.**

Motion to Pass Resolution 2019-12. Motion by Razink; Second by Spychalla. Motion carried 4-0.

- 25. **Accept Donation from The Gladys's Nass Brang Foundation**

Motion to Pass Resolution 2019-14. Motion by Taffe; Second by Thompson. Motion carried 4-0.

IX. ADJOURNMENT

Motion to Adjourn by Razink.

Meeting Adjourned at 7:30 Pm July 8th, 2019

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