

**CITY OF STARBUCK**  
**REGULAR CITY COUNCIL MEETING**  
**JULY 8, 2024**  
**6:30 P.M.**

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<b>Mayor:</b>	<b>Gary Swenson</b>	<b>City Clerk/Treasurer:</b>	<b>Joan Kerkvliet</b>
<b>Councilors:</b>	<b>Steve Gorder</b>	<b>Police Chief:</b>	<b>Mitch Johnsrud</b>
	<b>Chris Taffe</b>		
	<b>Mary Baukol</b>		
	<b>Dane Christensen</b>		

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**MINUTES – Approved 8/12/2024**

**PUBLIC HEARINGS:**

6:35 – *Hearing to Subdivide Parcel #27-0409-001*

6:40 – *Hearing on Final Assessments for the 2020 Complete Streets Project - **CANCELED***

*Mayor Swenson let the council know Widseth, our city engineers, had found an error in the individual assessment amounts given to the city and used to send residents their assessment totals for the 2020 Complete Streets Project. These amounts will need to be updated and a new public hearing scheduled.*

**I. CALL THE MEETING TO ORDER**

1. Call to Order & Pledge of Allegiance - Meeting was called to order by Mayor Swenson at 6:30pm.
2. Roll Call - Swenson, Taffe, Christensen, Baukol and Gorder present. Absent – None

**II. CONSENT AGENDA**

3. Approve Agenda
4. Approve Claims for Payment
5. Approve minutes from previous meeting(s)
  - a) Council Meeting – June 10, 2024

**Motion by Gorder; second by Taffe** to approve the consent agenda as amended to add Mark Barden before the council. **Motion carried (4-0).**

**III. ANYONE BEFORE COUNCIL**

6. Nick Koos - Widseth
  - a) Mr. Koos apologized to the council for the last-minute change in the assessment numbers and said Widseth would reimburse the city for any additional expenses incurred for having to cancel and reschedule the public hearing.
7. Mark Barden – 706 Holly Ridge Dr.

Mr. Barden told the council he was having problems with erosion on his lot. He feels the problem is due to fill being brought into his neighbor’s property, a berm being removed, as well as a neighbor’s new driveway. All this is causing additional water to run through his property. Mr. Barden feels the city should help him resolve his erosion problems. Mayor Swenson said the city would take it under advisement.

**IV. PERSONNEL REPORTS**

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8. Mayor
- a) Blight Enforcement – Continued Discussion from 6/17 Work Session  
**Motion by Taffe; second by Gorder** to move blight enforcement responsibilities to the police department. **Motion carried (4-0).**
- b) Starbuck Marina Treatment Update  
Mayor Swenson told the council that a pre-survey of the marina should be done sometime this week and TIGRIS would be treating the marina the week of July 15<sup>th</sup>. Letters have been sent out to those that rent spots in the marina to notify them of treatment dates.  
Mayor Swenson also mentioned the Starbuck Locker Fire on Saturday July 6<sup>th</sup>. He said the owner plans to rebuild and would like the city to help in any way they can. Many people in the community have come forward wanting to help.
9. Police Department
- a) Monthly Report – Chief Johnsrud did not attend the meeting.
10. Fire Department – Chief Noyes did not attend the meeting.
- a) Monthly Report
11. Water/Sewer Department
- a) Approve Purchase of 4 New Tires for 2018 Silverado Water/Sewer Truck for a cost of \$1,260.62.  
**Motion by Taffe; second by Gorder** to approve the purchase of 4 new tires for the 2018 Silverado Water/Sewer truck at a cost of \$1,260.62 from Brownies Tires. **Motion carried (4-0).**
- b)
12. City Clerk/Treasurer
- a) Notice of Election Filing Dates – July 30 through August 13  
Clerk/Treasurer Kerkvliet informed the council that the mayor and two councilmember positions were up for election during the general elections in November. The candidate filing period will be from July 30 to August 13 at 5:00pm. Forms will be available in the city office.
- b) Solar on Public Buildings Grant Program  
The Dept. of Commerce notified the city that, through the pre-approval grant process, the City of Starbuck has been approved to submit a primary grant application for solar on the community center, water plant, and airport.

**V. COMMITTEE REPORTS**

13. Planning & Zoning
- a)
14. Airport Committee – Tom Beuckens  
Mr. Beuckens told the council that the heritage days celebration was a success. There were 73 pilots at the fly in breakfast and 1,217 breakfasts were served. Mr. Beuckens' thanked the city staff as well as all the hard-working volunteers for all their work in making the event a success.

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b)

- 15. Streets and Parks
- 16. Community Center

**VI. OLD BUSINESS**

- 17.
- 18.

**VII. NEW BUSINESS**

- 19. Approve Resolution #2024-15 – Adopting Assessments for the 2020 Complete Streets Project. Resolution on hold until new assessment hearing in August. Resolution approval is on hold until the August 12,2024 meeting.
- 20. Discuss the Self-Service Kayak Rental Proposal.  
**Motion by Gorder; second by Taffe** to approve the Rent.Fun LLC proposal for a rental station of eight kayaks to be installed at the Starbuck beach for a cost of \$29,000. This is a revenue share program where the city will see it's portion of the revenue on March 1<sup>st</sup> for the preceding year.  
**Motion carried (4-0).**
- 21. Approve Berserker Cup Strongman Competition in the City Park on Saturday, August 24<sup>th</sup>.  
**Motion by Christensen; second by Baukol** to approve holding the Berserker Strongman Competition in the Starbuck City Park on Saturday, August 24, 2024. **Motion carried (4-0).**
- 22. Discuss Approval of Subdivision Request from Lowry State Bank for Parcel #27-0409-001.  
**Motion by Gorder; second by Taffe** to approve the subdivision request from Lowry State Bank for parcel #27-0409-001. The north portion will be sold and continue to be used as a rental unit.  
**Motion carried (4-0).**
- 23. Approve Public Hearing for New Floodplain Ordinance for August 12, 2024, Council Meeting.  
**Motion by Taffe; second by Christensen** to approve a public hearing for the proposed new floodplain ordinance at 6:35pm on August 12, 2024. **Motion carried (4-0).**
- 24. Approve Issuing Tiffany Holten a Credit Card for City of Starbuck Expenses.  
**Motion by Taffe; second by Baukol** to approve issuing a credit card to Deputy Clerk Tiffany Holten to use for City of Starbuck expenses. **Motion carried (4-0).**
- 25. Approve New Water Heater for Community Center.  
**Motion by Gorder; second by Taffe** to approve the purchase of two 40 gallon residential water heaters, with a three year warranty, for an approximate cost of \$4,000 plus labor, to replace the water heater that went out in the community center. **Motion carried (4-0).**
- 26.

**VIII. CLOSED MEETING**

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IX. **ADJOURNMENT** - Motion by Gorder to adjourn meeting at 7:14pm. **Motion carries (4-0)** .

Submitted by,  
*Joan Kerkvliet*  
City Clerk/Treasurer