

CITY OF STARBUCK
REGULAR CITY COUNCIL MEETING
August 12, 2019
6:30 P.M.

Mayor:	Gary Swenson	City Clerk:	Calvin Benson
Councilors:	Ted Razink	Treasurer:	Joan Kerkvliet
	Mark Thompson	Police Chief:	Mitch Johnsrud
	Tom Spychalla		
	Chris Taffe		

Minutes

A Public Hearing will be held at 6:45 PM in regards to variance requests

I. CALL THE MEETING TO ORDER

1. Call to order & Pledge of Allegiance
Mayor Swenson Called the meeting to order at 6:30 Pm and all present Recited the Pledge of Allegiance
2. Roll Call
Present: Swenson, Razink, Thompson, Spychalla, Taffe, Benson, Kerkvliet
Absent: Johnsrud

II. CONSENT AGENDA

3. Approve Agenda

-Modification to the Agenda

- Discussion of Benches for the 2020 Road project Amenities
- Lighting Approval for the 2020 Road Project
- Resolution for 1st St and Wollan Viability
- Resolution for 1St St and Wollan Assessments
- 5th St Fashion Future
- Airport Fencing
- MNDOT Report on Starbuck Airport
- Resolution Accepting donation for Safety Camp

Motion to accept the Consent Agenda including the Modified agenda

Motion Razink; Second Spychalla. Motion Carried 4-0

4. Approve Claims for Payment
5. Approve of minutes from previous meeting(s)
 - a) Council Meeting - July 8, 2019
 - b) Special Meeting - July 10, 2019

III. ANYONE BEFORE COUNCIL

6. Nick Koos/Larry Van Hout - WSN
 - a) 2020 Road Project
 - WSN informed the council that the final submission for the 2020 road project will be done on September 11th, 2019.
 - Testing by MNDOT in Main Street revealed contaminated soils underneath the

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- road.
 - MNDOT, WSN, And Eagle Bank are in discussion in regards to catch basins for the storm sewer near Main Street.
 - Discussions of Storm Sewers and Catch Basins near 1st St and Main St.
 - Currently MnDOT is reviewing the 2020 Road Project for ADA Compliance.
 - MnDOT is planning for storm sewer and complications with current utilities on 8th St.
- b) Special assessments
- Discussions of Special Assessments were discussed under their respective project sections.
- c) BayMeadows Path
- WSN gave a report that the path permits are being reviewed by the MNDOT and should have an answer before too long. At this time it appears that several trees would have to be removed to comply with visibility requirements. There also have been conversations regarding the classification of the path as Multi-use, and its prerequisite 10 foot width.
- d) 1st and Wollan Project
- WSN stated that the project is now ready to bid.
 - WSN explained the Assessment process and Structure around the project.
 - **Motion to set Assessment for the project at 30%. Motion by Razink; Second by Spychalla. Motion carried 4-0**
- e) Benches for the 2020 Road Project Amenities
- **Motion to officially no longer pursue Glenwood city benches. Motion by Spychalla; Second by Razink. Motion carried 4-0.**
- f) Lighting Approval for the 2020 Road Project
- WSN informed the council about the placement of lights for the 2020 road project as well as the funding for those lights. WSN also the restrictions regarding 28th st lighting.

Motion to approve letter to MNDOT regarding lights for the 2020 road project and the cities selection of lights pending approval of the fixture change by relevant parties. Motion by Taffe; Second by Spychalla. Motion Carried 4-0

- g) Resolution Receiving Feasibility Report and Calling Hearing on Improvements
- Motion to pass Resolution 2019-19 Resolution Receiving Feasibility Report and Calling Hearing on Improvements. Motion by Razink; Second by Taffe. Motion Carried 4-0.**
- h) Resolution Ordering Preparation of Report on Improvement
- Motion to pass Resolution 2019-20 Ordering Preparation of Report on Improvement. Motion by Taffe; Second by Thompson. Motion Carried 4-0.**
- Motion to set Hearing for First Street Assessments for September 3rd 2019 at 6:30 Pm. Motion by Taffe; Second by Thompson. Motion Carried 4-0.**

7. Richard Dreher - Habitat For Humanity

- a) Sale of tax forfeit land
- Mr. Dreher spoke of his ongoing work with the city on this project.
 - The Habitat for Humanity is looking to purchase 3 lots identified as tax forfeit

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within the city. However there are concerns about upfront costs and potential cost of utilities hookup.

- **Motion to Approve a 5 year pay off schedule on the Special Assessments on the 3 properties. Motion by Taffe; Second by Spychalla. Motion Carried 4-0.**

IV. PERSONNEL REPORTS

8. Mayor

a)5th Street Fashion

- Mayor Swenson informed the Council of the pending sale of 5th St Fashion and the future plans for that location including demolition for the building and the installation of a parking lot and a and green space near the existing Samuelson's Drug.

b)Airport Fencing and ALP

- Mayor Swenson spoke about the need for a fence at the north end of the airport and ordered clerk Benson to begin working on the process to complete the project

9. Police

a) National Night Out

- Chief Johnsrud was unable to attend the meeting. Clerk Benson spoke to the success of the National Night out, including feedback and attendance numbers.

10. Water/Sewer

- Randy Peterson Spoke about the pipe cleaning that was happening this week in the city of Starbuck.
- Randy Presented estimates for Patching 6th street and several other location thought the city. The lowest estimate was Ferguson at \$15,385
- **Motion to proceed with Ferguson to overlay 300 feet of 6th Street as well as various patches. Motion by Spychalla; Second by Razink. Motion Carried 4-0.**
- Gravel has been placed on the city streets in line with previous plans. The results are as expected.

11. Streets/Parks

12. City Clerk/Treasurer

a) Advertising of tax forfeit properties

- Clerk Benson spoke about the potential advertising of text forfeit lands in the city. **Motion to approve advertising pending approval from county officials. Motion by Spychalla; Second by Taffe. Motion Carried 4-0.**

b) Preliminary Tax Levy for 2020

- Preliminary Tax levy due September 30th.

V. COMMITTEE REPORTS

13. Planning Commission

- Caseys. John Schuette spoke to the council about the plans and process for the construction of the new building for Caseys general store. Construction is planned to coincide with the 2020 road project.
- **Motion to approve the building permit for Caseys General Store Pending review by Widseth Smith and Nolting. Motion by Razink; Second by Thompson. Motion Carried 4-0.**

14. Airport Committee

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- Security System. System has arrived and is ready to install.
- MnDOT Airport 5010 Report August 2019. MnDOT Report outlined problems and concerns surrounding the Starbuck Airport.

15. Streets and Parks

- Shelter #4 at City Park needs Repair. Damage to the bench at Shelter #4 will be fixed by the removal of the backing where the bench used to be.

16. Community Center

- Election will be held in the community center on Tuesday August 13, 2019

17. Chamber of Commerce

a) Dragon Boats. "Was wet"-Chris Taffe (Chamber of Commerce)

VI. OLD BUSINESS

18. Variance at 102 E Broadway

- Motion to approve variance at 102 East Broadway. Motion by Razink; Second by Spychalla. Motion carried 4-0.

19. Variance at 516 W 7th Street

- Motion to approve variance at 102 516 West 7th Street. Motion by Razink; Second by Spychalla. Motion carried 4-0.

20. Water Connection to 616 South Main

- Clerk Benson was unable to find any records explaining why the property was not attached to the city utility system

21. 5th and Wollan conclusion (This sections was discussed within the portion of the meeting covered by WSN)

- Councilman Thompson gave spoke to the unprofessionalism displayed thought the issue.
- **Motion to Accept Negotiated resolution reached by the city, its Agents, and Riley Brother Construction, Resolution 2019-17. Motion by Razink; Second by Thompson. Motion carried 4-0.**
- Special request attached to the motion to request a timed payoff of negotiated agreement.

22. BayMeadows Path

- Discussed during WSN section

23. Caseys Easement

- Discussed in Planning and Zoning

VII. NEW BUSINESS

24. Resolution to Accept National Night Out Donation From VFW # 4582

- **Motion to Pass Resolution 2019-15. Motion by Spychalla; Second by Thompson. Motion Carried 4-0.**

25. Resolution Accepting Safety Camp Donation From SFD Auxiliary

- **Motion to pass Resolution 2019-18. Motion by Thompson; Second by Taffe. Motion Carried 3-0-1. Abstention by Spychalla.**

26. Resolution to Accept Airport Donation from Pope County Flyers

- **Motion to pass resolution 2019-16. Motion by Razink; Second by Taffe. Motion Carried 4-0.**

IX. ADJOURNMENT

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