

**APPROVED**

**CITY OF STARBUCK, MINNESOTA**

**MINUTES OF REGULAR CITY COUNCIL MEETING**

**Monday, September 14, 2015**

The City of Starbuck Regular City Council Meeting was held on Monday, September 14, 2015 at 6:29 pm at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN.

Meeting called to order by Mayor Swenson. Pledge of Allegiance recited. Roll call. Present: Mayor Swenson; Councilmen: Katzenmeyer, Razink, Gorder as well as City Clerk Andrew Langholz and City Treasurer Joan Kerkvliet; absent: none. Quorum is present.

**Mayor Swenson closed the regular council meeting at 6:30 pm to begin the public hearing for the proposed golf cart ordinance.**

**Mayor Swenson re-opened the regular council meeting at 7:20 pm.**

**CONSENT AGENDA**

- **Motion - Razink: Approve the agenda as amended. Second - Gorder. Motion carried.**
- **Motion - Katzenmeyer: Approve claims for payment. Second - Gorder. Motion carried.**
- **Motion - Katzenmeyer: Approve August 10th and September 2nd minutes. Second - Razink. Motion carried.**

**ANYONE BEFORE THE COUNCIL**

Blaine Pederson spoke in front of the council to address a runoff problem that is affecting him and his neighbor along Ninth Street. He supplied photographs and videos showing the problem and said that it has occurred five or six time this year alone. After a large rainfall event, Mike Erickson normally fills in the affected area with gravel and he appreciates that. Andrew Langholz stated that Mike Erickson would be trying one more fix to see if it resolves the problem. He also stated that he has contacted WSN and they are checking to see if they can come up with a solution.

**Mayor Swenson closed the regular council meeting at 7:28 pm to begin the public hearing for the proposed zoning map changes.**

**Mayor Swenson re-opened the regular council meeting at 7:44 pm.**

Bryan Coons from Bargin spoke before the council; he explained a map that was supplied to the council. He said that he thought the former City Clerk/Treasurer budgeted \$100,000 for three years, but he doesn't know what is currently budgeted for this project. Mayor Swenson stated that the council and office are looking at the budget and will get back to him about what will be done.

Nick Koos from WSN discussed the water and sewer lines for where the Dollar General is going to hook up. He said that if we were to participate in a cost share with them to extend the main line we would need to obtain permits to do so and that may take two weeks to get. WSN as well as the contractor for the Dollar General are waiting to get topographical survey data back to determine the depth of the lines and to determine if gravity feed was possible. The council said they will not be taking any action until they hear from WSN.

## **PERSONNEL REPORTS**

Police Chief Mitch Johnsrud stated that the Police Department will be hosting a neighborhood crime watch meeting on September 29, 2015 at 7:00 pm at the community center and that everyone is invited. He stated that Officer Adam Rinn turned in his resignation several weeks ago and is now finished working for the City.

- **Motion - Katzenmeyer: Approve resignation of Adam Rinn. Second - Razink. Motion carried.**

Chief Johnsrud stated that he has hired Ashley Stavish to fill in for Adam Rinn's shifts but she will also be taking a new job in several months. He also said that he has posted for a new full-time officer and the hiring process will be happening soon.

- **Motion - Gorder: Approve the hire of Ashley Stavish. Second - Katzenmeyer. Motion carried.**

City Clerk, Andrew Langholz presented multiple topics to the council. First, following up from the previous meeting, he said that Lamar sent him all the permits necessary to show that they own the sign that we have been leasing and that the new contract would run 10 years at a cost of \$400 annually. It was also stated that the City of Starbuck may withhold rent for one year to replace the coverings that have been put on the sign.

- **Motion - Gorder: Approve the contract by Lamar for 10 years at a rate of \$400 a year, with the option to withhold rent for one year to replace the coverings. Second - Katzenmeyer. Motion carried.**

Second, Andrew stated that City Treasurer Joan Kerkvliet performed research for hooking up the fire protection panel at the City Office. She said that Simplex would hook it up for free, but has a \$500/year monitoring fee. She also spoke to Dalen, he said that he could hook it up but we were still unsure of the cost and we would need to set up a list for people to be called. It was stated that the County would not monitor the system for the City. A brief discussion was held on which route to choose, it was also stated that the building absolutely needed to be monitored.

- **Motion - Gorder: Approve Simplex to hook up the fire protection panel with free installation and to pay a monitoring fee of \$500/year. Second - Razink. Motion carried.**

Third, Andrew Langholz stated that there was a request from a resident to use a sound system for council meeting because it is hard to hear the council from the back of the room. He informed the council that he would be looking into the cost and inform the council at the next regular meeting.

Fourth, Andrew Langholz said that JoAn Johnsrud researched other cities to identify guidelines that were used which allow people to adopt parks and shelters. He said that the majority of the cities researched supplied the materials for the volunteers, an example being paint and brushes for painting shelters or benches.

Lastly, Andrew Langholz informed those in attendance of a community meeting that is being held Wednesday, September 30, 2015 at 6:30 pm at the community center to discuss the 2020 road project.

Joan Kerkvliet mentioned that a meeting needed to be set up to set the preliminary budget and levy by the end of September. It was decided that the special meeting would occur September 24, 2015 at 4:00 pm.

### **COMMITTEE REPORTS**

Councilman Razink stated that the lighting at the airport is up and running and that the issue with the transformer has been fixed.

### **OLD BUSINESS**

### **NEW BUSINESS**

Mayor Swenson presented Resolution 2015-12 to the council regarding the Dusty Burton meeting all the requirements to receive PERA benefits.

- **Motion - Gorder: Approve Resolution 2015-12. Second - Razink. Motion carried.**

Mayor Swenson presented Resolution 2015-13 to the council regarding setting a public hearing on a street vacation commenced by a petition.

- **Motion - Gorder: Approve Resolution 2015-13. Second - Katzenmeyer. Motion carried.**

Mayor Swenson presented Resolution 2015-14 to the council regarding a grant agreement for airport maintenance and operation.

- **Motion - Razink: Approve Resolution 2015-14. Second - Gorder. Motion carried.**

Mayor Swenson presented Resolution 2015-15 to the council regarding filling a vacancy on the council.

- **Motion - Katzenmeyer: Approve Resolution 2015-15. Second - Razink. Motion carried.**

Mayor Swenson presented Resolution 2015-16 to the council regarding a grant agreement for airport improvements.

- **Motion - Gorder: Approve Resolution 2015-16. Second - Razink. Motion carried.**

Mayor Swenson informed those in attendance that the contractor for the Dollar General asked if the city was willing to participate in a cost share for extending utilities east of 6th and Moore Street. He stated that the council would consider it, but they were waiting to hear back from WSN on the costs to extend the mains eastward.

Resident, Jim Swenson stated that the city has other necessities that it should be focusing on. He said that he would like to see people support local business. Councilman Katzenmeyer stated that the City is trying to bring in new business, and it would foster more competition. He also said it will also bring more people into town, and if they have an open mind they will visit multiple establishments in town and it will benefit everyone.

- **Motion - Katzenmeyer: Adjourn. Second - Razink. Motion carried.**

Respectfully Submitted,

Andrew Langholz

City Clerk