

**FINAL**  
**CITY OF STARBUCK, MINNESOTA**  
**MINUTES OF REGULAR CITY COUNCIL MEETING**  
**May 11, 2015**

The City of Starbuck Regular City Council Meeting was held on Monday, May 11, 2015 at 6:30 pm at the Starbuck Community Center located at 307 E 5<sup>th</sup> Street in Starbuck, MN.

Meeting called to order by Mayor Swenson. Pledge of Allegiance recited. Roll call. Present: Mayor Swenson; Councilmen: Katzenmeyer, Jenson, Razink, Gorder and Acting Clerk Joan Kerkvliet; absent: None. Quorum is present.

**CONSENT AGENDA**

On a motion by Councilman Katzenmeyer, second by Councilman Razink, approved the Consent Agenda as amended, moving the Depot Agreement Letter up to the Consent Agenda and moving the discussion of wages to the closed session. Motion carried.

**ANYONE BEFORE THE COUNCIL**

Paul Hippe came before the council on behalf of the Jaycees to ask permission to have the Jaycee Heritage Day's Dance at the City Ballpark on Friday July 3, 2015. They requested a liquor license and will spray for mosquitoes. On a motion by Councilman Katzenmeyer, second by Jenson, the request was approved.

Emmajean Zweig asked council for permission to pursue possible Commercial Building Grants for the City of Starbuck. These would be 7 year grants where the owner would pay 30% and the grant would cover 70% of the project. Emmajean thought this may be a possibility for the summer of 2016. She told the council Owner Occupied grants could also be a possibility if there is enough interest, but it would take inquiries from at least 30 households. Council thought Commercial Grants should be pursued. Emmajean also spoke to the council about a prior residential grant project where the roof is now leaking. She has the opportunity to use principal from original City of Starbuck grant money to try additional repairs on the house to fix the leak with the council's approval. The council did not feel the proposed repair would actually fix the problem and felt there should be discussion with the original contractor. Council denied the repair request.

Zach Anderson spoke to the Council on behalf of the Starbuck Area Chamber of Commerce. He stated the Chamber was working on Heritage Days and asked the City to provide PortaPotties and Garbage Cans as in prior years.

Nick Koos attended the meeting on behalf of WSN. There was a quick discussion on general matters. Mr. Koos mentioned he will look for information on Marina Lighting WSN put together in the past.

Fire Chief Todd Johnshoy spoke to the council regarding an offer from Great Plains Fire. They would trade the old pumper truck for new fire gear. Todd said that cash from the sale of the old pumper truck was to go towards paying off the new fire truck, but this may be a good offer as the old gear is over 10 years old and needs to be replaced soon. Councilman Gorder said he would like to see the truck advertised first for a cash sale to go towards the new truck. He wondered if there were grant opportunities out there for new gear. After some discussion a motion was made by Councilman Gorder, second by Razink, to advertise the 1996 Pumper Truck to see if we get any offers.

## **INTERVIEWS**

Councilman Katzenmeyer told all in attendance that there were three candidates for the position of City Clerk, City Treasurer, or City Clerk/Treasurer. The candidates are Grace Menze, Andrew Langholz and current Interim City Clerk/Treasurer Joan Kerkvliet. Ms Menze and Mr Langholz were asked a series of questions from the council. The audience was also asked if they had any questions for the candidates and they did not. The candidates were thanked for their time. Council will discuss interviews at a closed session held at the end of the council meeting.

## **PERSONNEL REPORTS**

Mayor Swenson brought up a discussion of the speed limits, especially on the west and south side of town. It was discussed whether the speed limit should be lowered to 30 mph, from 40mph, further west and south in town. It was decided there should be more discussion on this in the future and the current limits should be strictly enforced. The Mayor talked about the need for better Marina lighting, possibly adding LED heads to the current lights. Nick Koos of WSN said he may have prior information on this as it has been looked at in the past. Mr Koos will see if he can provide copies of what was done before. Mayor Swenson said there would be an informational Town Hall meeting for the SunShare Solar Farm proposed for just north of town. SunShare would sell solar energy to Xcel energy. The Town Meeting is currently scheduled for June 25, 2015 in the Community Center.

Chief Johnsrud advised the Council that the SPD had 248 service calls in April. He highlighted some of the significant service calls including a drug arrest. Chief Johnsrud told the council about the Crime Free Multi Housing 3 phase Program. He presented a handout outlining the

program. Training for Landlords/Tenants will come in the near future. Once completed, this will provide a safer environment for all.

No representative from PeopleServices was present at the meeting. Gary Giltner's report outlined problems with the board at the Water Plant. Mr. Giltner was going to look into a new router for ICS to help troubleshoot problems.

No one was present from the Streets/Parks Department. Mayor Swenson talked about the MNDOT highway project scheduled for 2020. He said a District Representative would be coming to give more information to the council on June 9, 2015 at 10:00am. Councilman Jenson mentioned the roads at 6th and Roiland needed attention. It was mentioned Mike Erickson was testing a new payloader.

Interim Clerk/Treasurer Kerkvliet asked the council to approve Resolution 2015-06 for the Generator Lease. On a motion by Councilman Katzenmeyer, second by Gorder, Resolution 2015-06 was approved. Resolution 2015-07 for approval of the Airport Lighting Grant was brought to the council. On a motion by Councilman Razink, second by Jenson, Resolution was approved. The Starbuck Class of 1965 had contacted the city to see if they could make some type of donation, such as a bench, to the City Park. After discussion, the council thought it would be a good idea to donate towards a new picnic type setting at the old shoofly in the park. The city will contact the group to see what they think of the idea. Interim Clerk Kerkvliet brought up the contract expiring with PeopleServices for Water/Sewer services on September 30, 2015. After council discussion regarding the high costs and complaints with service, Councilman Katzenmeyer made the motion to cancel the contract with PeopleServices as of 9/30/15 and send the letter to inform them of the decision as soon as possible. On a second by Councilman Gorder, Motion passed. The council set some guidelines for the City Clean Up day on June 6. It will be a for Residential clean up only and at no cost to the residents of the City this year. The hours will be from 9am to 12pm and residents will be required to show a drivers license to prove they are a resident of the city. Clerk Kerkvliet told the council she had been approached by Neal Baker, a resident of Glenwood, about possibly giving Tennis Lessons at the City Park. The council thought this would be a good idea, and to ask Mr. Baker for more information if he is really interested. Kerkvliet mentioned that the DNR Boat Landing in Glenwood would be closing on July 6, 2015 and would be closed through mid September. The DNR was repairing the landing put in last year by the Water's Edge that had been damaged by ice this spring.

## **COMMITTEE REPORTS**

Planning & Zoning talked about a request from a resident to bring a modular home in to Starbuck. The house has a 3/12 pitch roof and Zoning requires a 4/12 Pitch. They also wanted to put pillars instead of a full foundation. Clerk Kerkvliet is contacting Attorney Tom Jacobson for his option.

Ted Razink stated that the state had dropped off cones at the airport for the lighting project.

## **OLD BUSINESS**

Clerk Kerkvliet told the council the property at 607 Roiland was still being rented and a letter had been sent to the owners letting them know that as May 28, 2015 it could no longer be rented if repairs had not been made to comply with the Rental Ordinance. Council agreed that if repairs not made the ordinance would be enforced by the Police Department.

## **NEW BUSINESS**

On a motion by Councilman Katzenmeyer, second by Razink, the meeting was closed at 8:58pm to discuss personnel issues.

The meeting was reopened at 9:45 pm. On a motion by Councilman Katzenmeyer, second by Gorder, Andrew Langholz was appointed City Clerk, contingent on a completed background check, and Joan Kerkvliet City Treasurer. The City will advertise for a Deputy Clerk, who will work 25% of the time for the Police Department. Motion Carried. A motion was made by Councilman Katzenmeyer, second by Jenson, to approve the following wage increases: Beach Lifeguards \$9.50/hr 1st year & \$10.00/hr 2nd year & on. Hobo Park Assistant \$11/hr. Airport Cleaning \$13/hr. Motion Carried.

On a motion by Councilman Katzenmeyer, second by Razink, meeting was adjourned at 10:00pm.

Respectfully Submitted

Joan Kerkvliet  
Interim City Clerk/Treasurer

