

Planning and Zoning Commission

City of Starbuck, Minnesota

Minutes for Tuesday, Oct 6th, 2015

City Hall at 9AM

Meeting called to order by Chairman Wayne Norby.

Role Call:

- A. **Members Present:** Wayne Norby, Tom Spychalla, Steve Aaberg and Bon Rasche.

- B. **Others Present:** Gary Swenson, City Council Liaison and Andrew Langholz, City Clerk

- C. **Guests Present:** None

- D. **Agenda**

Request by Mr. Langholz to add agenda item under New Business; Discuss the Holly Ridge addition. Request by Mr. Norby to add agenda item under New Business; discussion of the Blight process. No other additions or corrections. Motion by Ms. Rasche to accept amended agenda, seconded by Mr. Aaberg. Motion passed unanimously.

E. Minutes

Motion made by Mr. Aaberg to accept the minutes for September 1, 2015, seconded by Mr. Norby. Motion passed unanimously.

F. Anyone with Business before the Board

None

G. Old Business

None

H. NEW BUSINESS

THE COMMISSION DISCUSSED THE FENCE ORDINANCE AND AGREED THAT IT WILL UPDATE THE

FENCE ORDINANCE TO INCLUDE A REAR PROPERTY SETBACK.

There was also a discussion of the clear view triangle in our current ordinance. Motion made by Mr. Norby to add a diagram shown by Mr. Langholz to our current fence ordinance. Second by Ms Rasche. No further discussion. Motion passed unanimously.

The commission reviewed the City Council zoning map recommendation and decided to keep the proposed northern changes the same as before.

The commission discussed the current conditional use permit for Holly Ridge Manor and asked if the permit would extend to the new addition. Mr. Langholz will review this question with the city attorney.

Blight issues. Mr. Norby brought up the issue of items sitting on the side of the road and how long a party has to remove it. There was discussion as far as if the police could monitor this and take a picture with a time stamp. A warning could be given with a certain time frame to remove the items. A motion was made by Ms. Rasche to recommend to the City Council that the Blight process be updated. Second by Mr. Norby. No further discussion. Motion passed unanimously.

I. REPORTS & ANNOUNCEMENTS

SINCE THE SEPTEMBER 1, 2015 MEETING THE FOLLOWING PERMIT APPLICATIONS HAVE BEEN REVIEWED, APPROVED AND PERMITS ISSUED (AFTER FEE PAID) TO THE FOLLOWING PERSONS AND ARE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY OFFICES:

07/29/15	RBA INVESTMENTS	COMMERCIAL
08/5/15	Roger Larson	Commercial
08/26/15	Joyce Bangsund	Residential
	Rick Frass	Commercial
09/04/15	Jay Leverson	Residential
	Roger Aaberg	Residential
	Mark Quinn	Residential
	Sheldon Minnick	Residential
	Tammy Stradtman	Residential
	Judy Fernays	Residential

Motion by Mr. Spychalla to accept and approve the above permits, seconded by Ms. Rasche.
No further discussion. Motion passed unanimously.

Next Commission meeting date will be at City Hall at 9AM, Tuesday, November 3rd, 2015.

ADJOURNMENT

MOTION MADE BY MR. AABERG TO ADJOURN, SECONDED BY MR. SPYCHALLA. MOTION PASSED
UNANIMOUSLY. NO FURTHER DISCUSSION. MOTION PASSED UNANIMOUSLY.