

Planning and Zoning Commission

City of Starbuck, Minnesota

Minutes for Tuesday, November 3rd, 2015

City Hall at 9AM

Meeting called to order by Chairman Wayne Norby.

Roll Call:

A. Members Present: Wayne Norby, Dave Gunderson, Tom Spychalla, Steve Aaberg and Bon Rasche.

B. Others Present: Gary Swenson, City Council Liaison and Andrew Langholz, City Clerk

C. Guests Present: None

D. Agenda

Motion by Mr. Spychalla to accept the agenda, Seconded by Mr. Aaberg. No discussion.
Motion passed unanimously.

E. Minutes

Motion made by Mr. Gunderson to accept the minutes for October 6th 2015, seconded by Mr. Aaberg. No discussion. Motion passed unanimously.

F. Anyone With Business Before The Board None

G. Old Business

The Planning and Zoning Commission discussed the city fence ordinance. Motion by Mr. Norby that the Planning and Zoning Commission recommends to the City Council that they approve changes to the city fence ordinance discussed in the 11-3-15 Planning and Zoning meeting. Seconded by Mr. Aaberg. No further discussion. Motion passed unanimously.

The Planning and Zoning Commission discussed the Blight process.

Mr. Langholz updated the commission on the current conditional use permit issued to Holly Ridge Manor. Mr. Langholz advised that Holly Ridge Manor will have to complete a new permit for the new

addition. The permit would have to be approved by the City Council and a public hearing will have to be held.

H. New Business

The Commission discussed moving a prebuilt home from one parcel to another in town and agreed that any time a structure is moved it is subject to current building codes.

The Commission discussed the need for a procedure for filling future vacant Planning and Zoning Commission positions. The purpose of the plan would be to get a full Commission by January.

I. Reports & Announcements

Since the October 6th 2015 meeting the following permit applications have been reviewed, approved and permits issued (after fee paid) to the following persons and are available for public inspection at the City Offices:

09/04/15	15-44	Curt Lang	Residential
09/11/15	15-49	Lyle Katzenmeyer	Residential
09/24/15	15-53	Eric Mork	Residential
09/30/15	15-54	William O'Leary	Residential
09/30/15	15-55	Stan McDonald	Residential
09/30/15	15-56	Mary Baukol	Residential
10/02/15	15-57	Dennis Landmark	Residential
10/07/15	15-58	Mike Swartz	Residential
10/07/15	15-59	Ryan Quinn	Residential
10/14/15	15-61	Gary Berquist	Residential

Motion by Mr. Aaberg to accept and approve the above permits, seconded by Ms. Rasche

Next Commission meeting date will be at City Hall at 9AM, Tuesday, December 1, 2015.

Adjournment

Motion made by Mr. Aaberg to adjourn, seconded by Mr. Gunderson. Motion passed unanimously.