

**Planning and Zoning Commission
City of Starbuck, Minnesota
Minutes for Tuesday, May 5th, 2015
City Hall at 9AM**

Meeting called to order by Chairman Wayne Norby.

Role Call:

A. Members Present: Wayne Norby, Dave Gunderson, Steve Aaberg, Tom Spychalla, Bon Rasche.

B. Others Present: Gary Swenson, City Council Liaison and Joan Kerkvliet (Acting) City Clerk/Treasurer.

C. Guests Present: Dan Lang

D. Agenda

Request by Mr. Swenson to add an agenda item under New Business; discussion regarding the old Starbuck Jail house.

Request by Mr. Norby to add an agenda item under New Business; discussion regarding the Green House in the Isdahl Hardware parking lot. Motion by Mr. Aaberg to accept amended agenda, seconded by Mr. Gunderson. Motion passed unanimously.

E. Minutes

Request by Mr. Norby to amend the April 7th, 2015 minutes to correct the first line from “ Holly Ridge drive meeting called to order by Chairman Wayne Norby.” to “ Meeting called to order by Chairman Wayne Norby.” Motion by Mr. Gunderson to approve the corrected minutes, seconded by Mr. Spychalla. Motion passed unanimously.

F. Anyone with Business Before The Board

Mr. Dan Lang presented with questions and discussion regarding Modular homes. Mr. Lang plans to move a Modular home onto the lot previously used for a training house burn by the Starbuck Fire Department. Mr. Norby previously met with Mr. lang and found property lines and setbacks on the property. They also discussed the pitch of the roof. It was discussed that buildings or structures cannot cover more than 25% of the gross lot area and that all other requirements of state law and city code provisions are met. Mr. Norby requested a construction plan from Anderson homes in Sobeka, Mn.

G. Old Business

Zoning Map Update – The commission discussed zoning in the southwest quadrant of the zoning map. The commission discussed changing the area south of Hwy 28 from Hwy 29 to Holly Ridge and the area south of the old railroad tracks that is

currently zoned RF (Residential Farmland) to M1 (Combination BD, R-1, R-2) A motion was made by Mr. Aaberg to table this discussion until the June meeting and speak to the City attorney about any possible problems with changing to M1. Seconded by Mr. Gunderson. Motion passed unanimously.

Clerks report – Sunshare update. Ms. Kerkvliet gave an update on the 50 acre solar farm and stated that there will be a town hall meeting in the future.

H. New Business

The commission discussed the Minnesota State Building code change regarding square footage of sheds. It was discussed that the largest a prebuilt shed could be is 200 square feet. Mr. Norby made a motion to follow the state building code maximum footage of 200 square feet. Seconded by Mr. Gunderson. Motion passed unanimously.

Request for possible use of downtown empty lots. The Commission discussed a request by Greg Peterson to rent out his land in downtown Starbuck to a company that would house storage sheds.

Starbuck Jail. Mr. Swenson advised that someone would like to fix up the old jail and use it for Heritage days. The Jail is currently owned by the city. The commission agreed that the renter would

have to follow city codes and regulations.

Temporary greenhouse. The commission discussed the temporary greenhouse in the parking lot of Isdahl Hardware. Ms. Kerkvliet advised that the greenhouse applied for a zoning permit in 2011 and paid \$40 to operate on the Starbuck Bakery lot. The commission agreed that a letter should be sent to the land owner and business operator expressing the need for a permit. The type of permit would be decided at a later date.

I. Reports & Announcements

Mr. Gunderson made a motion to approve permits #15-04, 15-05, 15-06, 15-06-A, 15-07, 15-08, 15-11, 15-12, 15-14, as presented per report. Seconded by Mr. Aaberg. Motion passed unanimously.

Next Commission meeting date will be at City Hall at 9AM, Tuesday, June 2nd, 2013.

Adjournment

Motion made by Mr. Aaberg to adjourn, seconded by Mr.

Spychalla. Motion passed unanimously.