

**Planning and Zoning Commission  
City of Starbuck, Minnesota  
Minutes for Tuesday, June 2nd, 2015  
City Hall at 9AM**

Meeting called to order by Chairman Wayne Norby.

Role Call:

**A. Members Present:** Wayne Norby, Dave Gunderson, Tom Spychalla, Steve Aaberg, Bon Rasche.

**B. Others Present:** Gary Swenson, City Council Liaison and Joan Kerkvliet (Acting) City Clerk/Treasurer, Andrew Langholz (future City Clerk).

**C. Guests Present:** Dick Dreher, Executive Director, Pope County HRA/EDA. Sam Deleo, KLD, Overland

**D. Agenda**

Mr. Norby introduced the future City Clerk Andrew Langholz. Mr. Norby also thanked Joan Kerkvliet for all of the hard work that she has put in as (Acting) City Clerk. Mr. Swenson also thanked Ms. Kerkvliet for all of her hard work.

Request by Mr. Norby to add agenda item under Old Business; update on a future Modular Home to be owned by Dan Lang.

Request by Mr. Norby to add agenda item under Old Business; discussion of storage sheds on the Starbuck Bakery property owned by Greg Peterson.

Request by Mr. Norby to add agenda item under Reports and Announcements; updated permit list. No other additions or corrections. Motion by Mr. Aaberg to accept amended agenda, seconded by Mr. Gunderson. Motion passed unanimously.

#### **E. Minutes**

Motion by Mr. Gunderson to accept the minutes for May 5, 2015. Seconded by Mr. Aaberg. Motion passed unanimously.

#### **F. Anyone With Business Before The Board**

Sam DeLeo, KLD discussed Rezoning and Right of Way Vacation for the possible Dollar General store. Mr. DeLeo requested that the land planned for the Dollar General Store which is currently General Industrial be changed to Highway Business. Mr. Deleo also requested that the road that runs south of Bennett street and through the property be vacated. Mr Deleo advised that any cost to move or reroute current power lines would be paid for by Dollar General. Mr Deleo advised that the plan would be for the Dollar General to be up and running this fall. A motion was made by Mr. Norby that the Planning & Zoning committee recommend to the Starbuck City council a rezoning of the intended property to Highway Business and a vacation of the street on the property. Seconded by Mr. Gunderson. Motion passed unanimously.

Executive Director, Pope County HRA/EDA, Mr. Dreher was recognized by the Chair. Mr. Dreher discussed the relocation of the Starbuck RV Park and requested that the Planning and Zoning commission and the Starbuck City Council dedicate 2-3 people to work with 2-3 people from the HRA to form a relocation committee. This committee would research potential sites for the future Starbuck RV park. There was discussion that trailer houses would not

come with to the new location. Ms. Rasche made a motion for the Planning and Zoning commission to make a recommendation to the Starbuck City Council that they form a task force to study the relocation of the RV park. Seconded by Mr. Gunderson.

Greg Swartz of Swartz Realty was not present at the meeting. The Planning and Zoning Commission discussed the request for possible sewer hook-up at 21 John Street. The Planning and Zoning committee decided that it needs more information to make a decision.

### **G. Old Business**

Zoning map update. Mr. Norby made a motion to table the zoning update to next month. Second by Mr. Spsychalla. Motion passed unanimously.

Modular Home Update. Ms. Kerkvliet contacted the city attorney and found that our city ordinance takes precedence over state regulations. The Starbuck city ordinance requires a 412 pitched roof.

Storage Shed. There was no update.

### **H. New Business**

There was no new business.

### **I. Reports & Announcements**

Since the May 5, 2015 meeting the following permit applications have been reviewed, approved and permits issued (after fee paid) to the following persons and are available for public inspection at the City Offices:

5/1/15	Steven Gorder	Residential
5/8/15	David Boots	Residential
5/12/15	Harvey Peterson	Commercial
5/20/15	Paul Pladsen	Residential
5/29/15	Bonnie Erickson	Residential

Next Commission meeting date will be at the City Hall at 9AM, Tuesday, July 7th, 2015.

### **Adjournment**

Motion made by Mr. Spychalla to adjourn, seconded by Mr. Norby.  
Motion passed unanimously.