

APPROVED
CITY OF STARBUCK
MINUTES OF REGULAR CITY COUNCIL MEETING
JANUARY 12, 2015

The City of Starbuck Regular City Council Meeting was held on Monday, January 12, 2015, at 6:30pm at the Starbuck Community Center located at 307 E 5th Street in Starbuck, MN. Present: Swenson, Gorder, Razink, Katzenmeyer and Jenson. Mayor Swenson called the meeting to order at 6:30pm with recitation of the Pledge of Allegiance.

Mayor Swenson welcomed all the new members to the meeting.

On a motion by Gorder, second by Katzenmeyer council approved the agenda. Motion carried.

On motion by Gorder, second by Jenson council approved claims for payment as presented. Motion carried. Council directed Clerk Swenson to contact Xcel Energy about the possibility of an energy audit at the wastewater treatment plant.

On Motion by Katzenmeyer, second by Gorder council approved the Minutes from the December 8, 2014 regular council meeting. Motion carried.

On Motion by Katzenmeyer, second by Gorder council approved the Minutes from the Public Hearing held December 8, 2014. Motion carried.

On Motion by Gorder, second by Razink council approved the minutes from the December 29, 2014 special meeting. Motion carried.

Tom Beuckens was present on behalf of the Chamber of Commerce. He noted that the annual meeting for the Chamber will be the 7th of February here at the Starbuck Community Center. They will be announcing the Community Service Award and the Grand Marshalls for the 2015 Heritage days. He suggested that Clerk Swenson get the lodging tax ordinance copies to the new council members and that discussion on this should happen in the near future.

Nick Koos was present from WSN with an update on the Generator for the wastewater treatment plant. The Generators are here but we are still waiting on the ATS that was shipped the previous week.

Nick Koos also updated us on the John Street sewer main project. The City needs to submit an invoice to RL Larson for the street work that was done by City Staff.

Koos also presented a pay request in the amount of \$4714.82 for the electrical work that was done on the generators by Alexandria Electric.

On Motion by Gorder, second by Razink council approved the request. Motion carried.

Dawn Jenson was before the council to talk about a social host ordinance. An informational packet was handed out to the council members. Jenson described what the ordinance does. If adopted it would make homeowners responsible for hosting a gathering in which alcohol is served to minors. Jenson has an example ordinance that she is willing to share and we can adjust it to make it work for the City of Starbuck.

On Motion by Katzenmeyer, second by Gorder council approved the first reading of the Social Host Ordinance. Motion carried.

Greg Stang from People Services was present before the council. He wanted to introduce himself to the newly elected council members. He also suggested that we look at having a tour of the plants and lift stations at the March 9, 2015 Council meeting. This would take place about one hour before the regular scheduled council meeting. He would also like to look at getting a Capital Improvement Plan in place for the water and sewer plants as they are aging and felt that a plan would be better than replacing the entire plant.

Angie Hernandez was not present before the council.

Mayor Swenson gave his report. He noted that he attended the Planning and Zoning meeting with the new members the previous week.

Police report was included in the packet. Chief Johnsrud was away at training so no additional report was given.

Gary Giltner from People Services presented his report. The lift station near Minnewaska Marine is up and working. He installed new alarm lights on the lift stations and updated the call list for the emergency call outs. He also noted that they jetted out the sewer line along Hagenson and 5th Street with the attempt to be proactive.

Clerk Swenson presented her report. Swenson noted that she is working on addresses for the new meter install, preparing for the 2014 audit, and her goals for 2015 which are Comprehensive Plan, Capital Improvement Plan and maintaining the budget.

Mayor Swenson updated the council on the Planning and Zoning meeting. Planning and Zoning will be looking at the next section of the map in February with a public hearing in March. They are also working on getting a Comprehensive plan going.

Council member Razink and Clerk Swenson updated the council on the progress at the Airport. Because the study for the lighting project cannot be funded on its own and must be part of a project the only way that the City of Starbuck can continue currently with the upgrade to the lights at the airport would be to use General Fund money for upfront expenses and then apply for the grant money in 2015 or 2016.

On Motion by Katzenmeyer, second by Razink council approved to continue with the replacement of airport lighting and to apply for grant money when it is available.

Katzenmeyer informed the council that he and Mayor Swenson did supervisor reviews on January 1, 2015 for the year ending 2014. He noted that a summary of the review is placed into each personnel file and that it is nice to go through the process with the employee's.

Council discussed the 2015 Organizational resolution. Mayor Swenson had previously reviewed the resolution making changes. Mayor Swenson asked the council members if any of them had any questions or would like to be moved. No suggestions were made.

On Motion by Katzenmeyer, second by Razink council adopted resolution 2015-01 as presented. Motion carried.

Clerk Swenson presented to the council an amendment to ordinance 90.94. This would require all landlords to be part of the Crime-Free Multi Housing program.

On a motion by Katzenmeyer, second by Gorder council approved the amendment as presented. Motion carried.

On a motion by Gorder, second by Razink council approved the membership to the Starbuck Chamber of Commerce at a cost of \$75.00. Motion carried.

Council member Katzenmeyer noted that as a council he wanted to thank the Shalom Lutheran Church for continuing to use the Starbuck Community Center as it is a stable income for the City of Starbuck and that we continue to work with them the best that we can.

On a motion by Razink, second by Katzenmeyer council recessed the regular meeting to open a public hearing. Motion carried.

At 7:52 the regular city council meeting was re-opened.

On a motion by Katzenmeyer, second by Jenson council approved the Off-Sale 3.2 Liquor License for Petro Plus. Motion carried.

On a motion by Katzenmeyer, second by Razink council approved resolution 2015-02 changing signatures for banking accounts. Motion carried.

Motion by Katzenmeyer, seconded by Gorder, to adjourn the meeting at 7:53 pm.

Respectfully Submitted

Andrea Swenson

